

## Timekeeper Requirements/Protocols

**NSW Clubs' timekeeping allocations will be determined per meet and each Club will be responsible for:**

- Identifying their Club Timekeepers
- Ensuring that Club Timekeepers report on time to the Chief Timekeeper at least thirty (30) minutes prior to the commencement of the session
- Organising a replacement Timekeeper, in conjunction with the Chief Timekeeper, should a replacement be necessary.

### **General requirements**

- Where possible, Timekeepers provided by each Club should possess the Swimming Australia Timekeeper accreditation.
- No mobile phones are allowed on Pool deck. Where a person needs to be contactable, phones can be left with a SNSW Staff Member
- In the interests of fair play, Competitors require silence at the start. Conversations should be suspended during the period from the Referee's long whistle to just after the start of each race

### **On the competition days**

Club Timekeepers:

- Must report to the Chief Timekeeper at the location designated by SNSW at least thirty (30) minutes prior to the advertised commencement time of the session.
- Will receive an Operational Protocol document from the Chief Timekeeper for reference.
- Are expected to officiate for an entire session. It is acceptable for Clubs to 'roster' Timekeepers to satisfy their timekeeping responsibilities (e.g., shifts per hour, etc.).
- Must not bring their mobile phone on pool deck.
- Wear their Club shirt. A SNSW Technical Official (TO) badge may be worn if they are accredited.
- Wear suitable enclosed shoes for working in a wet environment.
- Avoid conversations with swimmers, unless initiated by the swimmer.
- Refrain from talking and maintain silence in the period between the Referee's long whistle and the point where the Start for each race has been effected.

**Swimming NSW would like to take this opportunity to thank each Club and Area for their continued support of our sport.**