

Technical Manager

Swimming New South Wales

Volunteer Position Description

PRIMARY JOB PURPOSE

The Technical Manager is appointed by Swimming New South Wales to ensure that the Swimming Rules and Competition By-laws are applied correctly for the duration of each State Meet.

POSITION REQUIREMENTS

- State Open Meets – The Technical Manager would preferably be a Level 3 Referee or Starter. It is highly desirable to be a current or past FINA Referee and/or Starter with experience at international level competition. At least five years demonstrated officiating experience at National level competition.
- State Age Meets - The Technical Manager must be a Level 2 Referee or Starter. At least 10 years demonstrated officiating experience at State Level competition
- Metropolitan and Country - The Technical Manager must be a Level 2 Referee or Starter and have at least 5 years demonstrated officiating experience at this level or above.
- Country Regional - The Technical Manager must be a Level 1 Referee or Starter. Highly desirable to be a current or past Level 2 Referee or Starter with at least five years demonstrated experience at officiating at this level or above.
- Other SNSW Meets - as for Country Regional.
- For Multiclass Meets, it is highly desirable that the Technical Manager holds the Referee Extension Swimmers with Disability (SWD) accreditation.
- Thorough understanding of FINA, SAL and SNSW Swimming Rules and Competition By-laws
- Thorough understanding of Technical Official procedures at the applicable pool or open water discipline.
- Desirable to have at least 5 years demonstrated officiating experience at National level competition
- At least 5 years demonstrated officiating experience at State level competition
- Desirable to have demonstrated experience at international level competition
- Demonstrated ability to lead and motivate teams
- Strong communication and conflict resolution skills.

KEY RELATIONSHIPS

1. Swimming New South Wales
 - a. CEO Swimming NSW
 - b. The Swimming New South Wales Technical Swimming Committee
2. Positions reporting to this role
 - a. All Technical Officials at Swimming New South Wales events

DELEGATED AUTHORITIES

Delegated authorities recommended under Swimming New South Wales Competition By-Laws and Rule

KEY RESULT AREA	ACCOUNTABILITIES
Attendance and General Duties	<ul style="list-style-type: none"> • Attend each State swimming competition for the duration of the event. • Arrive at the venue at least 90 minutes prior to the meet commencing for each session. • Manage the assembling of the Technical Officials for the march out for each session. • Distribute event programs and relevant equipment to Session Referees at the commencement of an event and prior to finals sessions • Work with relevant SNSW staff to ensure that the venue is safe for competition and conducted in accordance with SNSW Rules, By-Laws and Policies. • Where required, involved in key decision making prior to and during the event • Mentoring and oversight of any Assistant Technical Managers.
Technical Officials Briefings	<ul style="list-style-type: none"> • Provide guidance and support to session Referees when they conduct daily briefings with the Technical Officials at each meet. • Provide support and advice to Technical Officials during the meet. Deal with any issues as they arise in relation to officiating at events • Deal with any issues as they arise in relation to officiating at events.
Team Manager Briefings	<ul style="list-style-type: none"> • Participate in the Team Managers briefing at each State event.
Venue Equipment Check	<ul style="list-style-type: none"> • Before the commencement of each session check that all the equipment for the Meet is ready and in place and that it meets the standard required and conforms to the rules including, but not limited to, the timing system, scoreboard, lap counters and starting device. • Work with SNSW Swimming events staff and venue pool attendants to ensure the Competition Pool is cleared 15 minutes before the commencement of each session of the Meet. • Work with the SNSW Event Staff and venue staff to ensure that a completed pool survey is conducted so the competition pool is certified for any record set.
Entries	<ul style="list-style-type: none"> • Address any queries, with the NSW Event staff and Chief Recorder, on entries and results.
Event Timing	<ul style="list-style-type: none"> • Ensure that copies of the event timeline are distributed to relevant officials prior to the session. • Work within the parameters of the event timeline and ensure the meet runs to schedule taking into consideration time saved through amalgamations and reseeds.
Protests	<ul style="list-style-type: none"> • Ensure that all protests are dealt with as per the Rules, in liaison with the Referees
Decision Making	<ul style="list-style-type: none"> • Make final decisions on late relay entries, medical certificates and body taping. • Make final decision on interpretation of SNSW Rules and By-Laws
Technical Official Development	<ul style="list-style-type: none"> • Work with the SNSW TSC to promote the development of elite officiating in New South Wales
Liaison	<ul style="list-style-type: none"> • In conjunction with the Chair of the SNSW TSC, liaise with SAL Technical Committees