

**SWIMMING NEW SOUTH WALES LTD.
SINCE 1896**



MINUTES

STATE FORUM

SATURDAY 25 JULY 2015

**COURTYARD BY MARRIOTT NORTH RYDE
7-11 TALAVERA RD NORTH RYDE**

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PRESENT

LIFE MEMBERS

Ron Jordan OAM Helen Wood OAM Patrick Troy

BOARD OF DIRECTORS

Graham Towle Pat Troy David Goff Janelle Barnett
(President)

Mark Heathcote (CEO) John Bladon

AREA DELEGATES

AREA	DELEGATE	AREA	DELEGATE
ACT	Vikki Jacobsen	Coast & Valley	Russell Waugh
North Coast	Ann Pilkie	Metro North East	Judy Tier
Metro North West	Sarah Maguire, Jose Jalvo & Jenny Jalvo	Metro South East	David Kennedy & Jo Wazny
Metro South West	Richard Galea		

CLUB DELEGATES

CLUB	DELEGATE	CLUB	DELEGATE
Ballina Indoor	Anthony Johnson	Bankstown Sports	Neil Rogers
Barker Aquatic	Jeff Thompson	Canberra	John Skene OAM
Carlile	Dennis Gorrick	Cherrybrook Carlile	Joanne O'Malley & Anne De Battista
East Maitland Olympic	Judith Duma	Kempsey	Margaret Jopling
McCredie Park Aquatics	Dennis Browning	Menai	Simon Watkins & Maree Pavlovec
Merrylands	Peter Johnston	Parkes	Barbara Weaver
Parramatta City	Graham Taylor	Peakhurst	John Owen
Revesby Workers	Phil Wilkie & Gail Cauchi	Ryde-Carlile	Diane Seary
Sans Souci Sea Devils	Philip Speet	Sydney University	Michelle Mott
Twin Towns Services	Helen Green	Woodenbong	Jennie Riley

VISITORS

Jarrold Anthony Lyn Connell Michelle Johnson Pam Weste

APOLOGIES

Cliff Harris OAM

Lynn Elliott

Tek Samuel OAM

Mark Payne

Suzanne Bergersen

PRESENTATION No. 1

The CEO announced, and the President presented the banners to recognise the Top Ten point scoring clubs through Swimming NSW Championships conducted between 1st April 2014 and 31st March 2015.

The top ten clubs were:-

1. Carlile
2. Cherrybrook Carlile
3. Tuggeranong Vikings
4. Trinity Grammar
5. SOPAC Swim Club
6. Auburn
7. Abbotsleigh
8. Ravenswood
9. Campbelltown
10. Knox Pymble

PRESENTATION No. 2

Dana Assenheim, Project Manager in the Sports Governance & Business Capability Branch of the Australian Sports Commission (ASC) provided a presentation on the ASC's Club Health Checklist.

Dana outlined that the Club Health Checklist had been developed so there would a systematic approach of the measurement to progress and maturation of an organisations capability. Dana explained that the Checklist had four objectives measures in which to assess a Club which were financial performance, business performance, sport performance and organisational impact.

Dana noted that the Checklist would enable Clubs to examine their current operations and identify areas for improvement. Once the Club had completed the checklist they would receive a detailed report that provides best practice information to help the Club formulate action plans to improve their operations and governance in the future. Dana outlined additional key benefits that the Checklist provides as well as the 12 critical points of focus of the check.

Next Dana provide the meeting with an example report that a Club could expect to receive after completing the Check as well as highlighting the other sporting organisations that were currently using the Check and the benefits that they were already achieving as a result.

Dana then led the meeting through some statistical information on the Check's that had been completed to date both from a whole sport point of view and also a swimming specific view. It was agreed at the meeting that although the Swimming NSW Development Officers would be providing assistance to Clubs with developing their action plans once they had received their results, the onus was on the Club to commence the process themselves firstly and then seek further assistance from Swimming NSW if required.

Dana then answered any questions the Clubs present had regarding the Check and the representatives from Swimming NSW present confirmed that they were in the process with following up with each of the Clubs that had completed the Check so far. Dana was then thanked for attending the meeting and giving her presentation.

PRESENTATION No. 3

Graeme Stephenson the General Manager of Aquatic Strategy at Swimming Australia gave a presentation on the SAL Aquatic Strategy for the information of the meeting.

Firstly Graham provided an overview of his role at Swimming Australia, highlighting that the key focus was to preserve and grow water space for the sport of swimming. Graham noted that there were a number of ways of achieving this and a lot of time had been spent collecting information so a thorough understanding of the current aquatic space environment across Australia was understood.

Graham then shared with the meeting the current pool ownership structures across Australia and specifically NSW. He also outlined the various management models that these pool owners were using to run their respective facilities. Graham noted that as the management models changed over time it was important for pool users to work both with the owner and management to ensure that their aquatic space was protected.

Graham reported that the majority of Clubs did not have any formal agreement with their facility and this would eventually cause problems for the Clubs as owners and managers looked at the use of their facilities more closely. There is a need for Clubs to be proactive and seek formal agreements to protect their usage requirements.

Graham then outlined for the meeting the key areas that Clubs needed to focus their efforts on when negotiating with their pool owners so as to ensure the best outcome for the Club. This included highlighting the importance of the Club to the wider community as well as being mindful of the requirements of other user groups.

Graham noted that both he and Mark Heathcote from Swimming NSW were able to assist Clubs in putting together an MOU or agreement with their facility to protect their usage and reiterated the importance of being proactive rather than waiting until pool space was under threat.

Graham then answered questions that some of those present had in regards to his presentation and he was then thanked for his informative presentation.

PRESENTATION No. 4

Wayne McClennan & Mark Daulby, members of the Club Lane Team from Swimming Australia provided an update on the Club Lane project to the meeting.

Firstly, Wayne provided the meeting with an overview of the history of the project to date as well as some of the reasons the project had been slow in implementation. Both Wayne and Mark noted that Swimming Australia was still fully committed to the project and that a lot of progress had been made in recent months bringing the system up to a minimum viable product standard that Stakeholders and Members could be confident in using.

Mark and Wayne then illustrated to the meeting some of the key releases that had been implemented recently or were about to be released, including email functionality, transfers and the Technical Official database. The meeting was also shown the improved workflows that were now in place that had replaced less efficient processes.

Mark and Wayne then spent some time outlining how the registration renewal process would be rolled out this year for NSW and provided a status report on Victoria, Northern Territory and Queensland who had rolled over their membership renewals in early July.

Mark then outlined some broad timeframes moving forward and also what the next steps would be for NSW Clubs to do in preparation for the registration renewal process to commence in September.

Mark and Wayne then opened the floor for questions that Clubs and Areas had on certain components of the system. They both advised that if there were any questions that couldn't be answered at the meeting then to please to contact either Mark or Wayne directly and they would follow these up with the project team and provide answers back accordingly. Clubs and Areas also asked what timeframes they could expect on some of the systems improvements that had been discussed during the meeting but had yet to be rolled out and Wayne noted that it was planned to have all of these in operation on the 1st of September when Swimming NSW's Registration renewals would commence.

Finally, Mark and Wayne noted that they would be conducting some webinars specifically for NSW Clubs in the lead up to Registration Renewals and it was noted that the dates of the webinars would be circulated to all Clubs and Areas following the meeting. Individuals who were interested in attending would need to RSVP to Swimming NSW to confirm their attendance. Following a few further questions, Mark and Wayne were then thanked for attending the meeting and giving their presentation.

PRESENTATION No. 5

Kym McMahon, Youth and School's Program Manager at Swimming Australia gave a presentation on the new ASC Sporting Schools Program.

Firstly Kym provided an overview of the new program that was effectively replacing the Active After Schools Care program that had been place for many years. The new program placed a greater emphasis on playing actual sport rather than just physical activity which it was hoped that this would encourage more children to participate in organised sport.

Kym then highlighted to the Clubs present, how they could get involved in the program as a provider for programs, which would then allow local schools to know that the Club was willing to either facilitate or provide the swim program for the school. Kim noted that Coaches and Swim Centre's could also register as a program provider.

Kym then outlined that interest levels in the swimming program from schools had been quite high, particularly in NSW, and this was pleasing to see since swimming was slightly more difficult to organise than some other field sports.

Kym noted that the long term objectives of the program were to get more children participating in swimming and then transitioning them into the swim club environment. This process would be more effective if the Club was part of the Sporting Schools Program. Kym then answered questions from the floor relating to the Sporting Schools program, particularly relating to the provider registration process from Clubs.

Kym then made a presentation on the new Swimming Australia Junior Dolphin Program which had been piloted in Queensland last year with great success and was now being piloted in other States, including NSW, this summer.

The idea behind the program was to provide free membership for children aged 7 & under with the view to transitioning a greater number of children from Learn to Swim programs into the Swim Club environment. It was noted that Swimming NSW was in the process of contacting Clubs to pilot the program in 2015/16.

Kym then answered questions that some of those present had in regards to the Junior Dolphin program and she was then thanked for attending the meeting and giving her presentations.

FORUM CLOSURE

Swimming NSW President, Graham Towle thanked everyone for their attendance and contributions and then closed the Forum at 3.30pm.
