

# Guideline for the Referee's Briefing of Technical Officials at NSW State Meets

The wording of this brief is a **SUGGESTED GUIDELINE ONLY**.

Some of the announcements will not always be necessary and there will be added announcements unique to the meet. The Referee should brief all officials on their requirements prior to the start of the meet. Any special requirements of the Meet Committee should be explained during the briefing.

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## (Session 1 Brief Only)

- "Hi / Good Morning (/evening) and WELCOME  
I am ..... I am the REFEREE for the MEN'S EVENTS and the REFEREE for the Women's Events is ....."
  - Thank you to all Technical officials for volunteering to officiate at this Meet. A special welcome to those people who are officiating at their first State meet." *Introduce these Technical Officials*
  - The REFEREES for the Meet are:
    - For session (day) 2 the Referees are ..... and ..... and so on
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## (For Session briefs 2, 3 and so on)

- "Hi / Good Morning (/evening) and welcome back. Thank you to all Technical officials for volunteering to officiate at this Session
  - I am ..... I am REFEREE for the MEN'S EVENTS in this Session. The REFEREE for the Women's Events is ....."
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## (For All Sessions)

- Please inform either of the Referees immediately you become aware of an unsafe situation which may cause harm to yourself or to others at this meet, and we will endeavour to resolve the situation.
  - If you become aware of any incident where a swimmer has become ill or suffered an injury you must immediately advise the Referee – who will advise the Meet Director or Meet Committee. It is a Swimming NSW rule that any swimmer who becomes ill or is injured during the competition cannot compete again in that meet series unless a medical clearance is obtained.  
NOTE: Even if the swimmer has been attended and cleared by pool staff the Meet Director must be made aware of the incident.
  - Also be mindful of your conduct when around swimmers, particularly in making any comments which could be taken out of context and viewed as offensive. Unless your position requires you to talk to swimmers, do not engage in a conversation with the athletes unless they commence a conversation with you.
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**INSPECTOR OF TURNS**, your Chief at the Start End is ..... and your Chief at the turn end is ..... He / she will advise you what lane you are on.

➤ **INSPECTORS OF TURNS at the Start End:**

- Are to advise your Chief IT immediately of any infringements. He / she will relay it to the Referee. (Go directly to referee if there is no Chief at the Start end)
- You will also be operating a SAT button when the swimmer is finishing.
- For breaststroke, butterfly and individual medley events– please stand on the REFEREE's long whistle, ready to step forward as the swimmer enters the water, and remain there until the Swimmer in your lane has finished.
- Please take your whistle with you as there are 800m/1500m events

➤ **INSPECTORS OF TURNS at the Turn End:**

- Are to advise your Chief IT immediately of any infringements. He / she will relay it to the Referee.
- Please move forward together as the leading swimmer reaches the 15 metre point at your end of the pool, and remain until the last swimmer has turned and reached the 15 metre point.
- Lap counters will be required for the 800M/1500M events.
- Centre Lane ITs at the Finish: at the Referee's whistle to leave the water, politely ask the swimmers leave the pool at the side quickly.

**JUDGES OF STROKES and INSPECTORS OF TURNS** – please be 100% sure of any infringement. You will be expected to complete an infraction card if the Referee agrees with the recommendation for disqualification. Judges of strokes, be alert and don't forget the 15 metre rule. Check with the referee if you are uncertain as to what is your area of responsibility.

(Where AOE Equipment is functional & calibrated) As the electronic relay changeover judging equipment is operating you will not be responsible for reporting changeover infractions.

(Where AOE Equipment is not functional or is not calibrated) At this meet you will be responsible for reporting relay change over infractions.

For JOS please sit after swimmers have reached the XX m mark in individual freestyle events over XXm. Please sit down at the end of all races if you do not have an infraction to report.

**TIMEKEEPERS**, your Chief is ..... He / she will advise you what lane you are on. If you have any queries please see him / her.

- Timekeepers – would you **all** please move forward together as the leading swimmer reaches the 15 metre point. Please avoid putting your feet on the black top of the touch pads.
- If you do not have a swimmer in your lane please assist with timekeeping in other lanes if required

(if applicable) – We will be starting over the top

Please – no mobile phones on pool deck and please do not speak to the swimmers unless they speak to you first or your role requires you to communicate with swimmers directly

Invite Referee number two to speak if he / she has any further announcements

Marching on

- Please line up in the corridor outside at (5 mins before session start), in lane order (9 TO 0)
- Judges of strokes 3 and 4 will lead out the Start End Inspectors of Turns and Timekeepers
- Judges of strokes 1 and 2 and the Turn End Inspectors of Turns will follow the Referees and Starters onto the pool deck.