



ANNOUNCERS

TRAINING COURSE



GENERAL

- Announcers should arrive at least one hour before the scheduled start of the meet, unless otherwise directed by the Meet Director.
- Check in with Meet Director & Referee
- Obtain a copy of the program & check for pronunciation of Names & Clubs.
- Check the microphone before the meet commences.
- Where possible, prepare the information to be announced.
- Keep announcements short and to the point.
- Speak clearly and do not rush.
- You may be required to announce point-scores, trophy winners etc – check this with the Meet Director.
- Be focused on the meet, it is so easy to get distracted.
- As an announcer, you play an important part in the flow and pace of the meet.
- Take your instructions only from the Meet Director or referee.
- Establish a routine for swimmers with presentations.
- Enjoy yourself – inject your own style into the position.



THE MEET

1. WARM-UP

1. The Meet Director is your chief – take instructions from only the person in this position or the referee.
2. On arrival, check as to whom the appointed referees and starters are, sign on and collect a program.
3. Check the program – make sure you have every event and there are no missing pages. Announce 15 minute warning call – That warm up is to cease in 15 minutes in the Main Competition Pool. At SOPAC ensure the scoreboard is adjusted to reflect time left.
4. Announce 5 minute Warning call – “Warm up will end in 5 minutes”.
5. Announce “The time is now (8:45) and warm up time in the main competition pool has ended. If you wish to continue to warm-up please do so in the utility pool”.
6. Call all competitors for the first three events to proceed to the Marshalling area.

2. TO COMMENCE THE MEET

1. Check with the Meet Director or Technical Manager (if applicable) ten (10) minutes prior to the start of the Meet that officials will be ready to march on in five (5) minutes.
2. Five (5) minutes prior to scheduled start – Ladies and Gentlemen please welcome the Technical Officials to the pool deck for this morning’s program.
3. Three (3) minutes prior to scheduled start – On behalf of Swimming NSW, and our sponsors, (insert names of sponsors) welcome to the heats program on day _____ of the NSW Championships.
4. Your Referees are _____ for Men’s Events and _____ for the Women’s Events _____.
5. Your Starters _____ Men’s and _____ Women’s events.
6. Please be up standing and join in the singing of the Australian National Anthem. (This would only be played at the Finals session).
7. The Technical Officials are now invited to be seated.

3. SOME COMMONLY USED PHRASES TO INTRODUCE EACH EVENT

- At the start we have competitors in event _____
- Behind the blocks we have competitors in event _____
- We now come to (event). There are _____ heats in this event.
- The next event on the program is _____
- If for some reason you are unable to announce the event before it starts, you could advise – The event in the water is event _____. There are _____ heats in this event.
- Announce Event No. and Heat No. for the start of each heat.



4. AMALGAMATIONS

- When advised by the Chief Recorder that there has been an amalgamation, the public must be informed:-
"There has been an amalgamation in this event. We commence with heat 2."

5. RESEEDS

Where there has been a reseed the Chief Recorder will advise you that a reseed has taken place and you then advise the public. This event has been reseeded, we now have _____ heats in this event.

6. DISQUALIFICATIONS

This MUST BE ANNOUNCED WITHOUT ERROR

"We have a REFEREE'S REPORT:

In EVENT _____, HEAT NO. _____, The competitor in LANE NO. _____ was DISQUALIFIED for _____ (full description of the Infraction report).

That is:

The competitor in Event no. _____, Heat no. _____, Lane no. _____ WAS DISQUALIFIED.

Make sure you put the TIME you ANNOUNCED the INFRACTION REPORT and your INITIALS, before handing it back to the CHIEF RECORDER.

FINALS – SESSION

After the introduction of the Referees and Starters, inviting the Technical Officials to be seated, on the signal from the Meet Director or Check Starter you ANNOUNCE:

“Ladies and Gentlemen please welcome the FINALISTS in EVENT (Full description of Event Title) to POOL DECK”

(MUSIC) (Optional)

Once the competitors have marched on behind the Check Starter, you INTRODUCE the Swimmers:

“In Lane Zero, Representing (CLUB) is (NAME) through to In Lane Nine, Representing (CLUB) is (NAME)

“These are the finalists in _____ (Full description of Event)”

7. TO CONCLUDE THE SESSION OR MEET

“Thank you ladies and gentlemen for your attendance. We trust that you have enjoyed this morning’s competition. Just a reminder that this evenings finals program will commence at 6:00pm with a 5:00pm warm-up. On behalf of the referees, we thank the Technical Officials for their work and attendance. The Technical Officials are now invited to leave the pool deck. Thank you.”

PRESENTATIONS

As the announcer, you are required to advise the public that a presentation is taking place and by whom the presentation is being made.

e.g. *Ladies and Gentlemen, I draw your attention to the presentation area where the medals for event _____ (name of event) are being presented by Mr/Mrs XXXX XXXX, *insert title held*.*

You will receive a presenters list from the Presentation Officer. Please check this carefully to establish the correct title of the Presenter.

CHAMPIONSHIP PRESENTATIONS

“3rd, representing (Club), in a time of _____ the Bronze Medallist, (Name)”

“2nd, representing (Club), in a time of _____ the Silver Medallist, (Name)”

“1st, representing (Club), in a time of _____ the Gold Medallist and (NSW/Country/Metropolitan Champion), (Name)”

EVENT PRESENTATIONS

“3rd, representing (Club), in a time of _____ the Bronze Medallist, (Name)”

“2nd, representing (Club), in a time of _____ the Silver Medallist, (Name)”

“1st, representing (Club), in a time of _____ the Gold Medallist, (Name)”

- During timed finals meets, presentations are usually made during the slower heats of events. Be very mindful of the starts as the announcements are made.
- Check to make sure if any records have been set / broken – announce it as Unofficial. Publicise the fact – "outstanding effort", "congratulations" etc.
- Once the main presentation is finished, you then advise the finalists for that event, and ask them to collect their finalists ribbons from the presentation area.