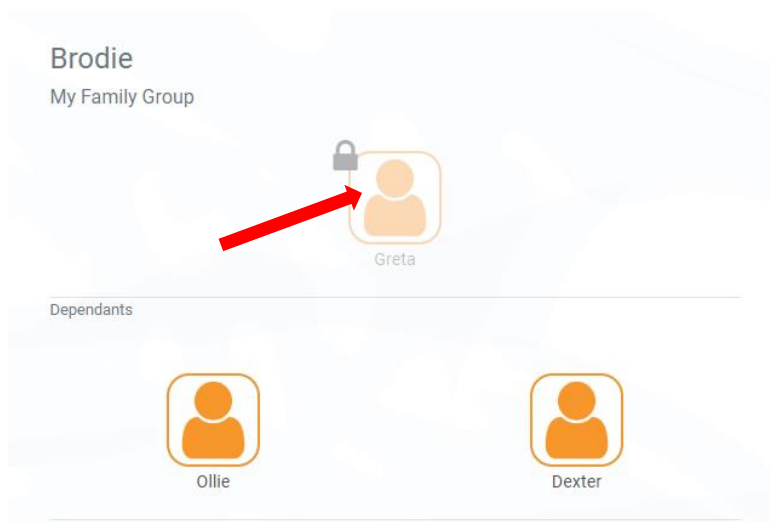


## How to nominate for a meet which requires the purchase of a meet ticket in Swim Central

Some meets will have a meet ticket requirement, which will appear before a member is nominating for an event. It is similar to entering a normal meet, however there are a few extra steps involved.

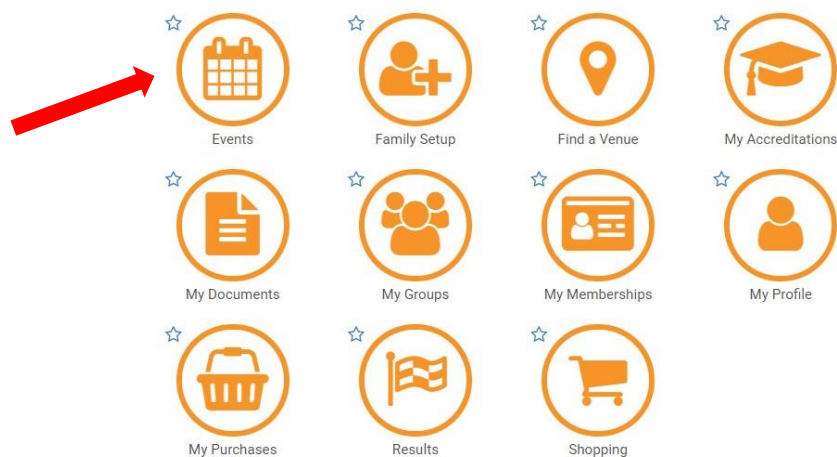
Log-in to [Swim Central](#) & unlock your family pin by clicking on the primary member of the group. (If you are unsure of your family pin, click 'Forgot pin' and a new one will be sent to your email)



Once unlocked, click on the family member you wish to nominate for the meet. If all family members are entering the same meet, you will be able to nominate them one after another as shown in later steps.

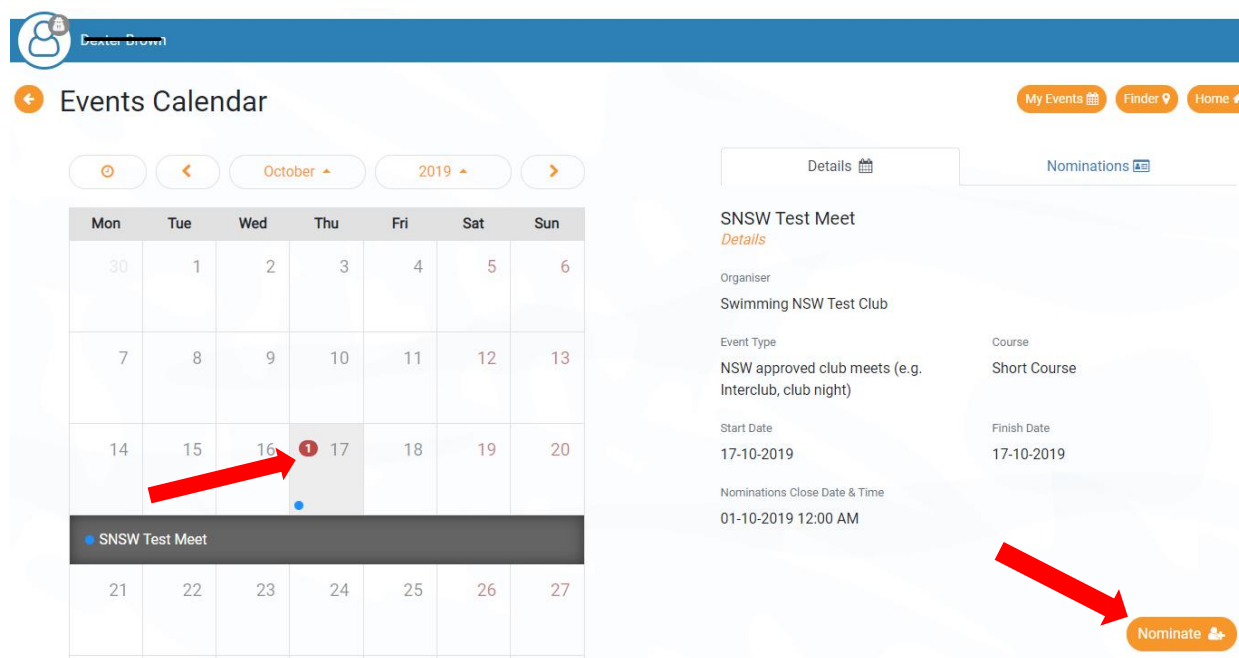
Select the **Events** icon on the home screen

Welcome Home



Choose your meet from the calendar. You will be able to complete all nominations for your family for this meet.

Click the meet name and then click **Nominate**.



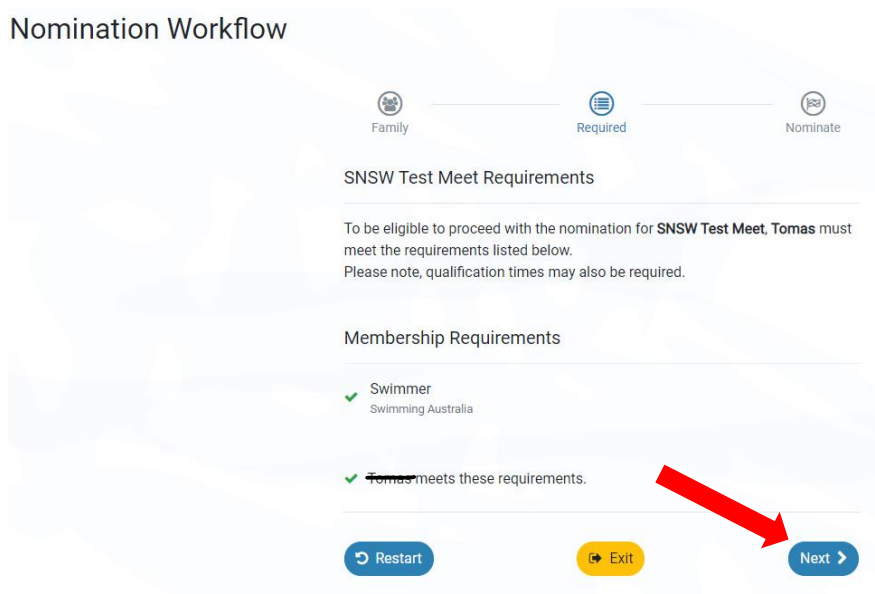
The screenshot shows the 'Events Calendar' page. On the left is a calendar for October 2019. A red arrow points to the date '17' (Thursday), which has a red circle with a '1' next to it. Below the calendar, the event 'SNSW Test Meet' is selected. On the right, the 'Details' tab is active, showing the following information:

- SNSW Test Meet** (Details)
- Organiser: Swimming NSW Test Club
- Event Type: NSW approved club meets (e.g. Interclub, club night)
- Start Date: 17-10-2019
- Nominations Close Date & Time: 01-10-2019 12:00 AM
- Course: Short Course
- Finish Date: 17-10-2019

A red arrow points to the 'Nominate' button at the bottom right of the details section.

This page shows whether the swimmer meets the membership requirements which determines if you can go further through the nomination process. Click **Next**.

### Nomination Workflow



The screenshot shows the 'Nomination Workflow' page. At the top, there are three steps: 'Family', 'Required', and 'Nominate'. The 'Required' step is currently active. Below this, the page is titled 'SNSW Test Meet Requirements' and contains the following text:

To be eligible to proceed with the nomination for **SNSW Test Meet, Tomas** must meet the requirements listed below. Please note, qualification times may also be required.

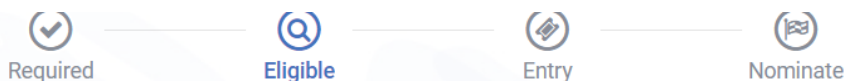
**Membership Requirements**

- ✓ Swimmer  
Swimming Australia
- ✓ Tomas meets these requirements.

At the bottom, there are three buttons: 'Restart', 'Exit', and 'Next'. A red arrow points to the 'Next' button.

An eligibility page will then appear, where a swimmer can select the event that they would like to enter. There will be no entry fee listed here as the member has to purchase a meet ticket first, but it shows that the swimmer is indeed eligible for at least one event at this meet, before proceeding to purchase the meet ticket.

Note: if the Club has not made the meet fee mandatory, this section moves to the end of the work flow and therefore becomes optional to purchase.




### MEET TICKET TEST MEET Eligibility

Listed below are the races for which **Eloise** may be able to nominate based on age and gender.

This meet is **Long Course** and will **Allow Converted Nonconforming** qualification times recorded using **Manual** (or more accurate) equipment achieved on, or after **01-05-2016**

Stroke Type: All      Distance: All

\* session start time

S-R	Race Name	Time	?
1-205	Open 50M Free Fnl (12-18yrs) 16-Aug 9:00 AM*	51.79 L 51.79	 Eligible

Click on the eligible tick

✓ Required     
 🔍 Eligible     
 📝 Entry     
 🗳️ Nominate


### MEET TICKET TEST MEET Eligibility

Listed below are the races for which **Eloise** may be able to nominate based on age and gender.

This meet is **Long Course** and will **Allow Converted Nonconforming** qualification times recorded using **Manual** (or more accurate) equipment achieved on, or after **01-05-2016**

Stroke Type: All      Distance: All

\* session start time

S-R	Race Name	Time	?
1-205	Open 50M Free Fnl (12-18yrs) 16-Aug 9:00 AM*	51.79 L 51.79	<span>✓ Eligible</span> 

You will then be redirected to this page

✓ Required     
 ✓ Eligible     
 📝 Entry     
 🗳️ Nominate

### MEET TICKET TEST MEET Entry

The **MEET TICKET TEST MEET** requires each competitor to purchase a **Meet Ticket** in advance of completing Nominations.

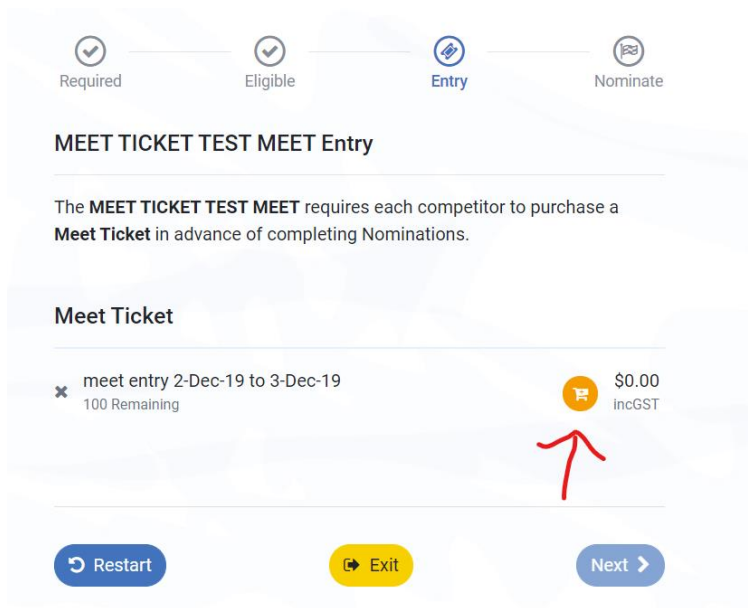
#### Meet Ticket

✕ meet entry 2-Dec-19 to 3-Dec-19     
 🛒 \$0.00 incGST  
 100 Remaining

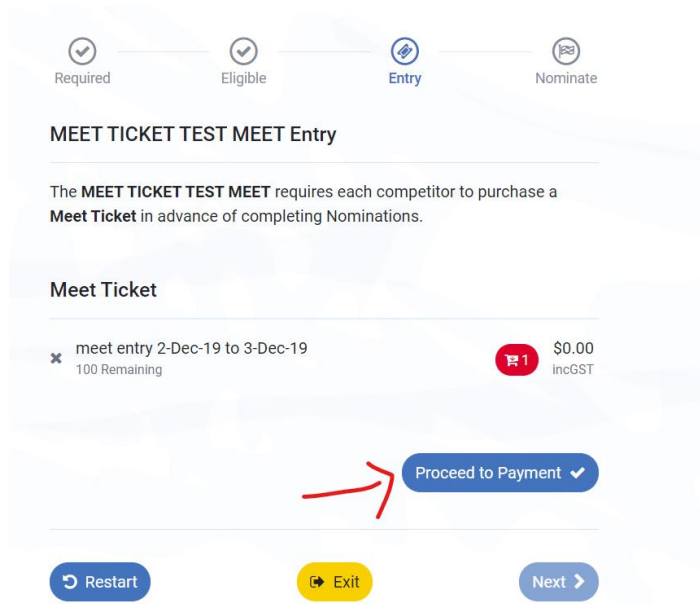
↺ Restart     
 🚪 Exit     
 Next >

In order to enter an event requiring a meet ticket, the member must first purchase a meet ticket and enter all credit card details **before** nominating for events. This may appear when entering meets such as club nights; where a member might simply need to purchase a meet ticket, and then be eligible to enter 3 events, for example. Once purchased, credit card details will be saved in the system for 15 minutes where the member can then nominate for events within the meet, before making the final purchase of entry fees.

To continue, add the meet ticket into your trolley by pressing the trolley icon.



Once added, proceed to payment.



You will be directed to this page. Scroll down and click 'Make Payment'.

Required Eligible **Entry** Nominate

### MEET TICKET TEST MEET Entry

The **MEET TICKET TEST MEET** requires each competitor to purchase a **Meet Ticket** in advance of completing Nominations.

The following items have been added to your Shopping Trolley

Item	Qty	incGST
meet entry	1	\$0.00
<b>Grand Total</b>	<b>1</b>	<b>\$0.00</b>
GST Component		\$0.00

Change Trolley Items

GST Component \$0.00

Change Trolley Items

### Terms and Conditions of Purchase

I agree with Ts & Cs

Make Payment

Restart Exit Next

Once purchased, you will then be able to nominate for races within the meet as normal.

**\*Please Note:** If completing multiple purchases, a token will be temporarily held (for up to 15 minutes after last use), to facilitate an easier checkout process. This means your credit card details will pre-fill. Your card details will not be stored.


For further information on how to enter a meet without a meet ticket requirement, take a look at the 'Entering a Meet' tab on the Swimming NSW Member Resources page.

Click Next to go to the race nomination menu.

Please confirm your payment method to complete your Purchase Order

Item	Qty	incGST
2019-20 Race Night 2	1	\$5.08
<b>Grand Total</b>	<b>1</b>	<b>\$5.08</b>
GST Component		\$0.00
Transaction Fee*		\$0.08

\* fees and surcharges included in total amount shown



Payment Successful

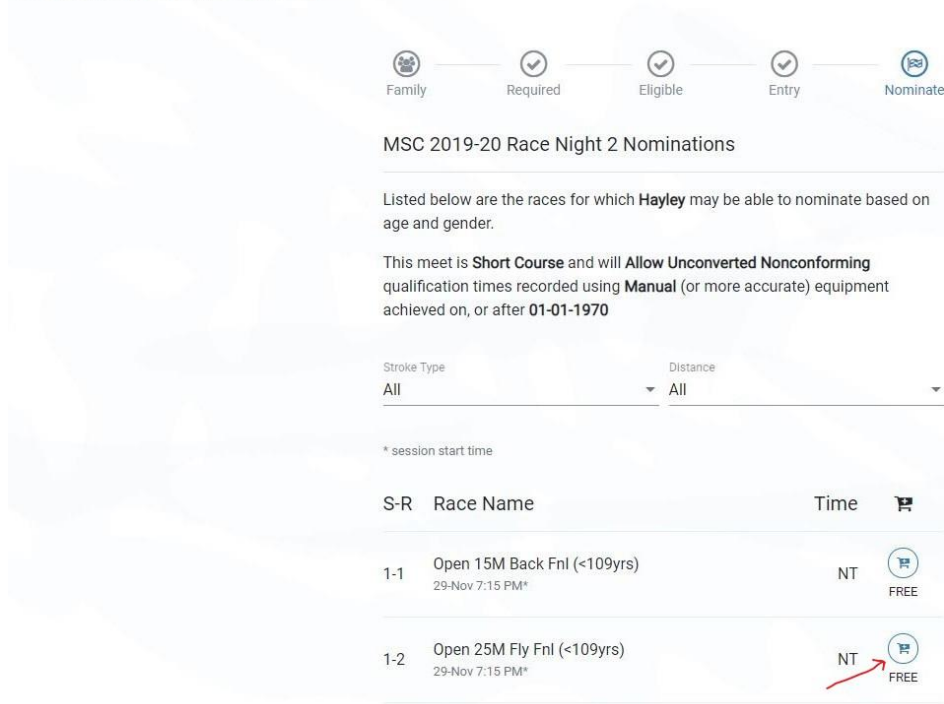
✓ Hayley has paid the Entry Fee for this Event.

Restart Exit Next

You can then proceed to enter the specific events.

Select your race/s by clicking on the trolley icon for each race.

### Nomination Workflow



Family — Required — Eligible — Entry — Nominate



#### MSC 2019-20 Race Night 2 Nominations

Listed below are the races for which **Hayley** may be able to nominate based on age and gender.

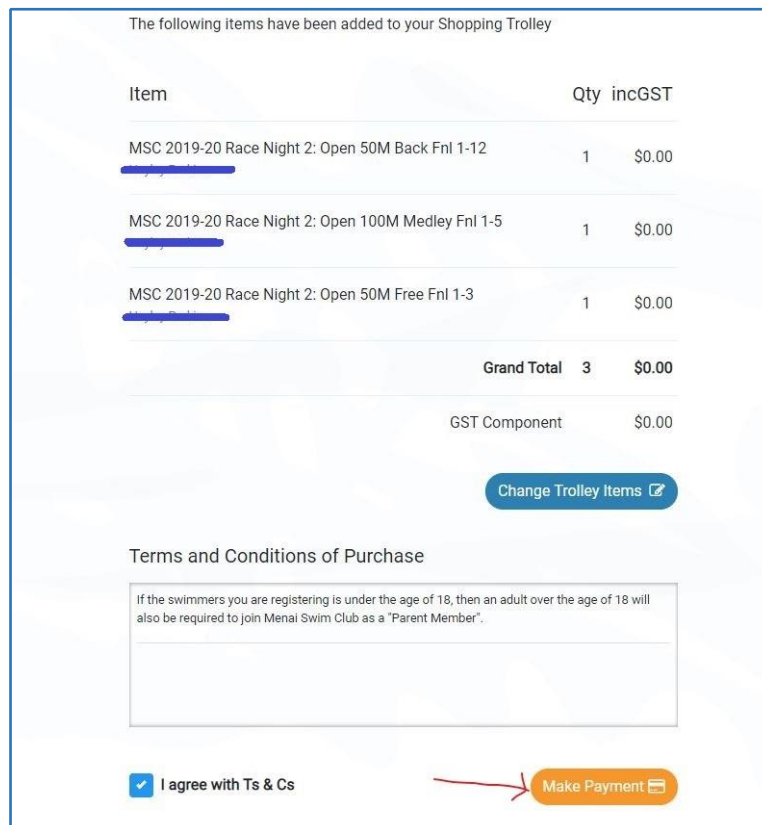
This meet is **Short Course** and will **Allow Unconverted Nonconforming** qualification times recorded using **Manual** (or more accurate) equipment achieved on, or after **01-01-1970**

Stroke Type: All | Distance: All

\* session start time

S-R	Race Name	Time	
1-1	Open 15M Back Fnl (<109yrs) 29-Nov 7:15 PM*	NT	 FREE
1-2	Open 25M Fly Fnl (<109yrs) 29-Nov 7:15 PM*	NT	 FREE

Click Make Payment (If events are Free, you will not be charged again).



The following items have been added to your Shopping Trolley

Item	Qty	incGST
MSC 2019-20 Race Night 2: Open 50M Back Fnl 1-12	1	\$0.00
MSC 2019-20 Race Night 2: Open 100M Medley Fnl 1-5	1	\$0.00
MSC 2019-20 Race Night 2: Open 50M Free Fnl 1-3	1	\$0.00
<b>Grand Total</b>	<b>3</b>	<b>\$0.00</b>
GST Component		\$0.00

[Change Trolley Items](#)

#### Terms and Conditions of Purchase

If the swimmers you are registering is under the age of 18, then an adult over the age of 18 will also be required to join Menai Swim Club as a "Parent Member".

I agree with Ts & Cs

[Make Payment](#)


Click Complete Order to finalise the transaction

MSC 2019-20 Race Night 2 Nominations

Item	Qty	incGST
MSC 2019-20 Race Night 2: Open 50M Free Fnl 1-3	1	\$0.00
MSC 2019-20 Race Night 2: Open 50M Back Fnl 1-12	1	\$0.00
MSC 2019-20 Race Night 2: Open 100M Medley Fnl 1-5	1	\$0.00
<b>Grand Total</b>	<b>3</b>	<b>\$0.00</b>
GST Component		\$0.00

No Payment Required

This Purchase Order does not require payment information to be provided.  
Please 'Complete Order' when you are ready to continue.

 [Complete Order](#)

[Restart](#)

[Exit to Event Calendar](#)