

How to link a venue to your entity

The majority of venues already exist in Swim Central. In order to add a venue to your meets or events, your entity must be linked to the venue in Swim Central. If you are using a brand-new venue, please contact support@swimming.org.au to add it to Swim Central. Steps for linking a venue to your entity are below.

Access your entity home in Swim Central by clicking on the suitcase icon next to your entity's name.

Entity Selector

My Associated Entities

Word Search Pinnacle Pos. Only

Word Search All

A B C D E F G H I J K L M **N** O P Q R S T U V W X Y Z

| Name ^ | State - | Home |
|--------------------------|---------|------|
| New England & North West | NSW | Home |
| New South Wales | NSW | Home |
| New South Wales & ACT | NSW | Home |

Click on the 'Venues' icon.

New South Wales

Entity Home

Entity Selector

New South Wales

Details

Status

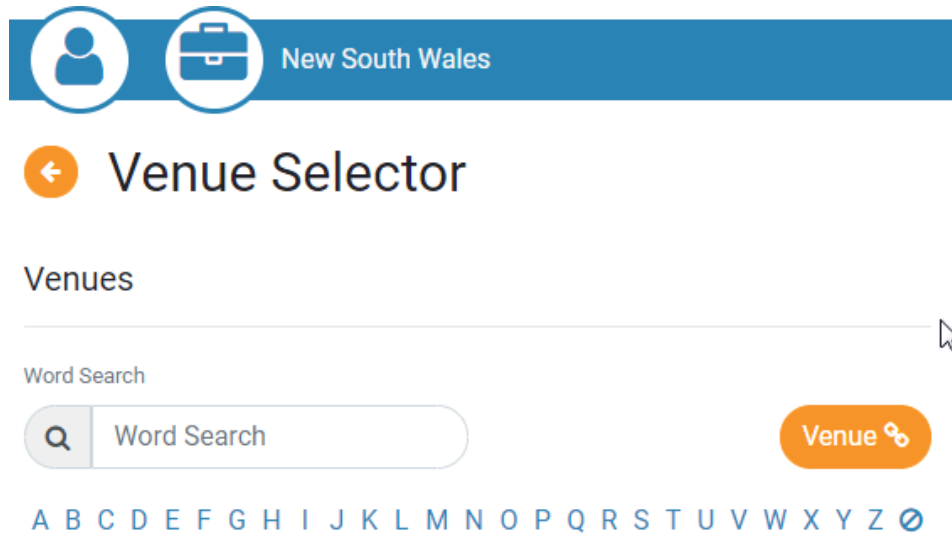
Payment Terms Accepted x Identity Documents Provided x

Abbreviation for Meet
NSW

Positions Venues Messages

Products Events Reports

In venue selector, click the orange 'Venue Button'



New South Wales

← Venue Selector

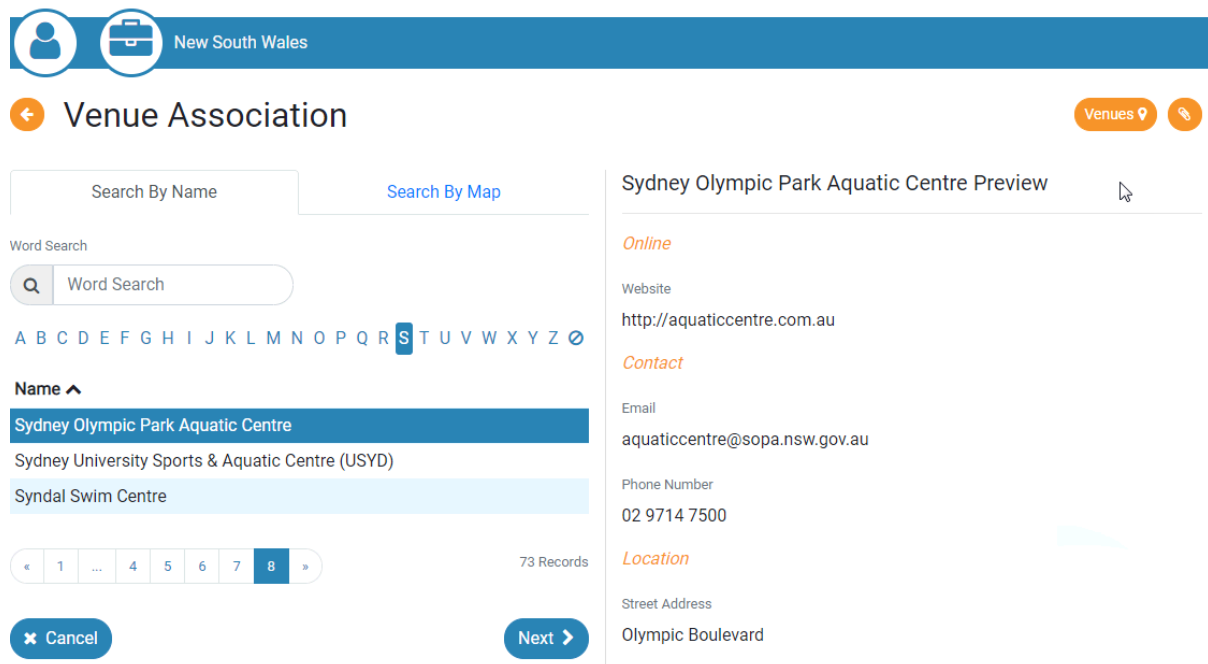
Venues

Word Search

Word Search Venue

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Select the venue you would like linked to your entity & click 'Next'



New South Wales

← Venue Association Venues

Search By Name Search By Map

Word Search

Word Search

A B C D E F G H I J K L M N O P Q R **S** T U V W X Y Z

Name ^

- Sydney Olympic Park Aquatic Centre
- Sydney University Sports & Aquatic Centre (USYD)
- Syndal Swim Centre

73 Records

Next

Sydney Olympic Park Aquatic Centre Preview

Online

Website
http://aquaticcentre.com.au

Contact

Email
aquaticcentre@sopa.nsw.gov.au

Phone Number
02 9714 7500

Location

Street Address
Olympic Boulevard

Click Confirm. The venue is now linked to your entity.



← Venue Association

Confirm the Entity Venue Association

Entity

New South Wales

Venue

Sydney Olympic Park Aquatic Centre

← Back

Confirm

Once you have linked venues to your entity, when creating events you will be able to select the venue from the drop down menu as seen below.

Event Edit Event Home

Edit Test Meet

Event Name

Test Meet

Event Description

Event Description

Course Type *

Short Course

Timing Type *

Manual

Venue

Venue

Choose a Venue from those
linked to this Entity

Please Select

Please Select

Sydney Olympic Park Aquatic Centre

Event Dates