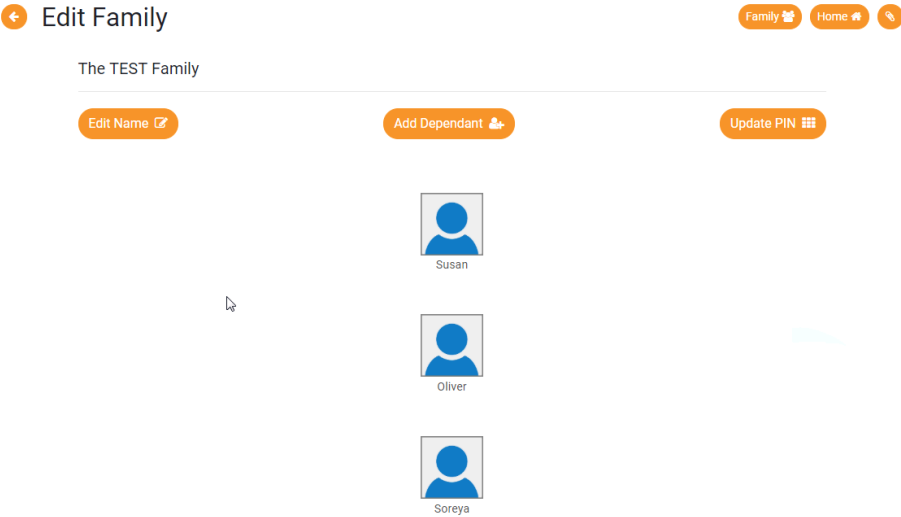


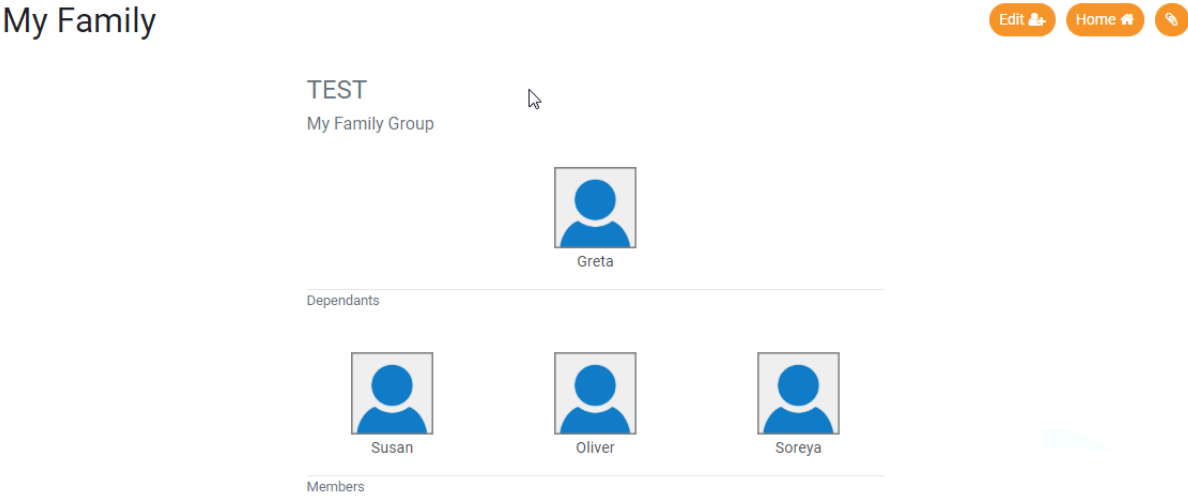
# How do I graduate a 18+ year old dependant to be independent?

The primary member will need to initiate this process and then the member becoming independent will need to complete it.

Access your family group and then click on 'Family' in the right-hand corner.



Click 'Edit' in the right-hand corner.



A member can only be made independent if they are aged 18 or over AND have a unique email address. This will be recognised in Swim Central, with a red exclamation mark next to the members name. Click on that Member.

← Edit Family Family Home

The TEST Family

Edit Name Add Dependant Update PIN

Susan

Oliver

Soreya

A 'Graduation' icon will appear. Click on the Graduation Cap.

Add Dependant

Graduation Cap Susan

The below message will appear. Enter email address & click continue.

### Dependant Graduation ✕

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Ready to graduate **Susan Test** to a full, independent account with credentials?

Graduation means that Susan will have the option to make purchases, and control their memberships; independently of the family.

Don't worry, Susan will remain a part of the TEST family group and will still be visible to, and may continue to be managed from, the family account.

Before continuing; ensure that Susan has a **unique email address** to which they have private and secured access.

Email Address

To complete graduation, it will be necessary to **Sign Out** and then attempt to **Sign In** by clicking **Forgot Password** and entering the email address provided.

✕ Cancel Continue ✓

Once you have clicked continue, sign out. The member (who is graduating to independent) will then attempt to **Sign in** by clicking **Forgot Password** and then entering the email address provided.