# **Duties and Responsibilities of the Competitions Committee**

#### **Functions**

The functions of the competition committee shall be to:

- review the competitive swimming programme of the Company at the completion of each swimming season (winter and summer) and recommend to the Chief Executive Officer alterations where necessary;
- each year submit to Management qualifying times as required for the Company events for summer and winter seasons;
- prior to 1 October and 1 April in each year prepare programmes for Company swimming meets for submission to Management for approval and such consolidated programmes shall cover the ensuing winter and summer activities respectively;
- carry out at the request of Management any duty related to the conduct of Company meets;
- coordinate programmes of open water swimming at all levels of competition;
- carry out at the request of the Management any duty related to the conduct of the New South Wales open water swimming championships; and
- generally comply with the provisions of By-Law 16.

## Membership

The membership of the competition committee shall be:

- a suitably qualified coach nominated by ASCTA (NSW) and endorsed by the Chief Executive Officer;
- six (6) suitably qualified Individual Members appointed by the Chief Executive Officer;
- to ensure rotational terms, three (3) members of the Committee shall retire each year, but will be available for re-appointment; and
- a staff member who shall provide secretarial support for the competition committee.

#### **Chair of the Committee**

The Chief Executive Officer will appoint a chair.

## **Voting Rights**

Each other member with the exception of the staff member shall have one (1) vote.

### **Committee Operations**

The operation of the competition committee shall be as agreed by the competition committee members from time to time.









