

**SWIMMING NEW SOUTH WALES LTD.  
SINCE 1896**



**MINUTES**

**FIFTY THIRD  
ANNUAL GENERAL MEETING**

**SATURDAY 28 JULY 2018**

**COURTYARD BY MARRIOTT NORTH RYDE  
7-11 TALAVERA RD NORTH RYDE**

**MINUTES**  
**FIFTY THIRD ANNUAL GENERAL MEETING**  
**SATURDAY 28 JULY 2018**  
**COURTYARD BY MARRIOTT NORTH RYDE**  
**7-11 TALAVERA RD NORTH RYDE**

**PRESENT**

**LIFE MEMBERS**

Patrick Troy

**BOARD OF DIRECTORS**

Graham Towle OAM (President)	Benjamin Tuxford	Chris Fydler OAM	David Goff
Steve Traplin	Janelle Barnett	Mark Heathcote (CEO)	

**AREA DELEGATES**

<b>AREA</b>	<b>DELEGATE</b>	<b>AREA</b>	<b>DELEGATE</b>
ACT	Vikki Jacobsen	Coast & Valley	Norm Roberts
North Coast	Ann Pilkie	Metro North East	Judy Tier
Metro South East	David Kennedy	Metro South West	Phil Wilkie
Mountains & Plains	Jo Keown	New England & North West	Susanne Kable
South Eastern	Sue Worthington	Southern Inland	Tom Murphy

**CLUB DELEGATES**

<b>CLUB</b>	<b>DELEGATE</b>	<b>CLUB</b>	<b>DELEGATE</b>
Auburn	Carolyn McDonald	Bankstown Sports	Neil Rogers
Blacktown City	Yohanes Larry	Canberra	John Skene OAM
Carlisle	Matthew Adair	City of Sydney	Paul Bruce
East Maitland Olympic	Judith Duma	Gunnedah	Brian Coombs
Kempsey	Robert Guyer	Lane Cove	Amanda Vance
Leichhardt	Andrew Maggs	Liverpool	Debbie Weimer
McCredie Park Aquatics	Dennis Browning	Menai	David Ryan
Merrylands	Graham Edwards	NC Aquatic	Jen Noel
Nepean Aquatic	Steve Amies	Parkes	Barbara Weaver
Peakhurst	John Owen	Port Macquarie	Warren Phillips
Queanbeyan Leagues	Di Silk	Revesby Workers	Gail Cauchi
Ripples St Marys	Todd Shepherd	Ryde Carlisle	Dianne Seary
Sydney University	Carmel Kanaley	Titans	Melissa Gillon
Trinity Lismore	Helen Green	Tuggeranong Vikings	Bob Alford
Twin Towns	Faye Rowles	Willoughby	Lynne Morris
Wingham	Margaret Cornall	Woodenbong	Jennie Riley

## **VISITORS**

Peter Lozan OAM	Sarah Koen	Paul Dobson	Chris Myers
Kimberley Norton	Pam Weste	Blinda Francis-Smith	Alex Phillips
Bill Ford	Joe Gerada	Geoff Day	

## **APOLOGIES**

Helen Wood OAM	Tek Samuel OAM	Cliff Harris OAM	Ursula Carlile
Mark Payne	Lynn Lonngren		

### **1. WELCOME**

At 10.02am the President, Graham Towle, declared the 53<sup>rd</sup> Annual General Meeting open. Graham extended a welcome to the Delegates as well as Life Members; Patrick Troy & Neil Rogers as well as the Swimming NSW Directors that were present.

Graham then noted that apologies for the meeting would be as per the sign on sheets.

Graham then made mention of those members who had passed during the year: Joan Kellett OAM – Dickson Swimming Club, Mick Ticehurst – Springwood Swimming Club, Bob Logan – Bay & Basin Swimming Club, Val Fenbow – Blacktown City Swimming Club, Tamara Mobarrez – KRB Aquatics Swimming Club, Pamela Guyer OAM – Kempsey Swimming Club, Deborah Parmenter – Murwillumbah Swimming Club, Josephine Currell – Aquablitz Toongabbie Swimming Club, Enid Parker - Blacktown City Swimming Club, Gordon Muir – SLC Aquadot and Frank Fenwick – Albury North Lavington Swimming Club.

Graham requested a silent remembrance to those members.

## **BUSINESS**

### **2. MINUTES**

**2.1** Moved and Seconded that the Minutes of the 52<sup>nd</sup> Annual General Meeting of Swimming NSW held on 22<sup>nd</sup> July 2017 be taken as read.

**CARRIED**

**2.2** Moved and Seconded that the Minutes of the 52<sup>nd</sup> Annual General Meeting of Swimming NSW held on 22<sup>nd</sup> July 2017 be accepted as a true and correct record.

**CARRIED**

### **3. ANNUAL REPORT**

#### **3.1** The President presented the 121<sup>st</sup> Annual Report for the period 1 April 2017 to 31 March 2018.

Graham Towle spoke to his written report, highlighting that 2017/18 had been another successful year for Swimming NSW, with the Company working well towards many of its strategic objectives and also achieving many of its operational objectives.

Graham spoke to each of the three pillars of the SNSW Strategic Plan and the progress that had been made against each of these. Firstly, Graham reported on progress made under the Participation objective, highlighting the success of the Lane Ropes to Leadership initiative and that despite the small decrease in membership that occurred this year, there was good signs for the future.

Graham also congratulated the work of the Company's Development Officers in supporting Clubs to achieve these results. Graham then reported on the results of the Indigenous and Multi Class Participation programs. Graham also highlighted the outstanding success of the Optus Junior Dolphin Program in its second year.

Graham then reported the results of Swimming NSW's Performance programs, outlining the various Development Programs that were offered to a wide variety of athletes across NSW. Graham noted that the addition of Ron McKeon, Jon Shaw and Chris Myers have placed Swimming NSW in strong position for the future. Graham also noted the excellent swimming events that had been run throughout the year and the fantastic support that the Technical Officials had provided these events.

Graham then reported on the Company's successes in the final pillar of Partnerships. Graham highlighted the various organisations that Swimming NSW had great working relationships with that had assisted the Company throughout the year in achieving its objectives, specifically ascta NSW, Swimming NSW Aquatic Management and Swimming Australia. Graham also highlighted the new partnerships that had been formed in 2017/18.

Finally, Graham thanked the fantastic contributions of the Swimming NSW staff who had been well led throughout the year by their CEO, Mark Heathcote. Graham also took the opportunity to thank the Company's sponsors as well as his fellow Directors and all members for their contributions throughout the year.

The CEO, Mark Heathcote, then gave his report which further highlighted the following Operational aspects: -

- Highlighted the milestones achieved against the strategic objectives throughout the final year of the Plan
- The improved performances that were achieved by NSW athletes at both the Australian Swimming Championships and Australian Age Championships
- The launch of the ACT Performance Hub at the AIS in Canberra and the appointment of Shannon Rollason as Head Coach of this program
- The appointment of Chris Myers as Regional Club Development Coach to further assist regional Coaches & Clubs
- The results of the Office of Sport's Organisational Health Survey which placed Swimming NSW 8<sup>th</sup> out of the 95 State Sporting Organisations
- The outstanding success of the Optus Junior Dolphin Program across the State, with over 300 Clubs offering the program and almost 6000 Junior Dolphin members
- That communication with the members remains a key focus for the Company and accordingly several new communication strategies were embraced over the year
- The continuation of the Lane Ropes to Leadership Program, with four regional Leadership Camps to be held in September with over 120 junior members attending
- The continued promotion of the SAL Safe Sport Framework and the training and education that had been provided to Clubs and Areas
- The launch of two further Online Technical Official modules which now boasted over 2000 unique candidates
- The continued success of the Technical Official Development program
- Continued success of the Company's showcase events
- The continued work of the Company's Standing & Management Committees
- Thanked the members of these Committees for their fantastic contributions
- Acknowledged appreciation for Company Sponsors; Speedo, Optus, the NSW Office of Sport, the NSW Department of Justice, 2XU and the Courtyard by Marriott North Ryde
- Reported a small decrease in membership of 1.5% or 520 members to 33,194
- Congratulated Rozlynn Grey OAM and Christian Hayes OAM on receiving an OAM in the Australia Day & Queen's Birthday Honours List
- Congratulated Winners and Finalists in the NSW Champions of Sport Awards and the recent Sport NSW Community Sport Awards
- Congratulated the NSW swimmers, coaches and managers who represented Australia at the 2017 FINA World Championships, Para Swimming World Championships, FINA World Open Water Championships, World University Games, World Junior Championships and Commonwealth Youth Games

- Wished athletes competing at the 2018 Para Pan Pacific Championships in Cairns and the Pan Pacific Championships in Japan, all the best for the competition
- Gave special thanks to Graham Towle, the Board of Directors, the Office Staff, Club and Area representatives, technical officials, parents and athletes

In closing Mark expressed the importance of maintaining the successful momentum of the various new initiatives introduced this year as well as recognising the areas for continued improvement to ensure long term success for the future.

It was then Moved and Seconded that the 121<sup>st</sup> Annual Report be adopted.

**CARRIED**

- 3.2** Moved and seconded that the Financial Statements for the period 1 April 2017 to 31 March 2018 be received.

**CARRIED**

The CEO presented the Financial Statements, highlighting the following:

- A Group Operating profit of \$4,807
- Consolidated Entity with accumulated funds totaling \$2,144,506
- Cash & Cash Equivalents for the Consolidated Entity were \$981,421 with \$300,000 in investments, totaling \$1,899,591

The main reasons for the final result being;

- Increase in Donations, Sponsorships & Government Grants of \$35,000
- Increase in Other Income of \$18,000
- A saving of \$9,000 on Postage, now that the majority of correspondence is sent electronically
- A saving of \$7,000 on Office Equipment Rental & Supplies due to the renegotiation of existing contracts
- A saving of \$6,500 on Rent & Cleaning of the Property due to the renegotiation of existing contracts
- A saving of \$5,000 on Committee Expenses

This gave the Company an Operating deficit of \$108,313, which was offset by the Swim Trade and Speedo Swim Shop profits to the value of \$113,926. Overall the net surplus for the year was \$5,613.

Mark reported that as noted in last year's report, the Board had invested \$500,000 into an Investment Fund with Swimming Australia which was managed by Escala Partners and the value of this investment at the end of last year had risen to \$524,984. This year the investment had again grown and at year end it was valued at \$549,593. The unrealised loss on this investment of \$806 combined with the net surplus gave Swimming NSW an overall profit of \$4,807.

Mark reported that the strong financial results in recent years had allowed the Board to create a Reserve Fund which the Board can invest in specific projects which will assist Swimming NSW in achieving its Strategic Objectives.

In summary, Mark highlighted that the final result for the year, a sixth consecutive surplus result, allowed the Company to remain in a strong financial position to achieve its objectives in the coming years. It was then Moved and seconded that the Financial Statements be adopted.

**CARRIED**

#### **4. SPECIAL RESOLUTION – LIFE MEMBERSHIP NOMINATION**

Graham Towle reported that there was one nomination for Life Membership for the meeting to consider that had been recommended by the Swimming NSW Board. All relevant paperwork relating to the resolution had been distributed to the members prior to the meeting, however Mark Heathcote read a statement outlining Suzanne's nomination.

It was then Moved and Seconded that Suzanne Bergersen be awarded Life Membership of Swimming NSW. Graham asked if anyone wished to speak for or against the motion and with there being no one forthcoming, Graham then put the Motion to the meeting.

**CARRIED**

Graham then thanked the meeting for their consideration of this important nomination and noted that a presentation would be made to Suzanne later in the day at the State Forum.

#### **5. ENDORSEMENT OF VICE PATRONS**

Graham Towle reported that in conformity with the provisions of By Law 40.2 (b) the Board of Directors had invited Mrs. Ursula Carlile and Mrs. Petria Thomas OAM to grant their patronage and both had generously accepted this offer. Accordingly, Graham then put to the meeting their names for endorsement.

It was therefore Moved and Seconded that Mrs. Ursula Carlile & Mrs. Petria Thomas OAM be endorsed as Vice-Patrons of Swimming NSW Ltd.

**CARRIED**

## **6. APPOINTMENT OF AUDITORS**

Moved and Seconded that Ernst & Young be appointed Company Auditors for the 2018/19 financial year.

**CARRIED**

## **7. DECLARATION OF DIRECTORS**

In accordance with provisions of the By Law 11 (i) the declaration of the poll was undertaken.

Mark Heathcote reported than in accordance with By Law 11 (a), he had called for nominations for the three (3) vacant Director positions three months prior to the AGM. Following the closing date of these nominations, three nominations had been received.

Therefore, the following Directors were duly elected for a three (3) year term: -

- Janelle Barnett
- Mark Payne
- Steve Traplin

## **8. MEETING CLOSURE**

Graham Towle then thanked everyone for their attendance and then closed the meeting at 10.35am.

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