

**SWIMMING NEW SOUTH WALES LTD.
SINCE 1896**



MINUTES

**FIFTY SECOND
ANNUAL GENERAL MEETING**

SATURDAY 22 JULY 2017

**COURTYARD BY MARRIOTT NORTH RYDE
7-11 TALAVERA RD NORTH RYDE**

MINUTES
FIFTY SECOND ANNUAL GENERAL MEETING
SATURDAY 22 JULY 2017
COURTYARD BY MARRIOTT NORTH RYDE
7-11 TALAVERA RD NORTH RYDE

PRESENT

LIFE MEMBERS

Ron Jordan OAM

Helen Wood OAM

VICE PATRONS

Ursula Carlile

BOARD OF DIRECTORS

Graham Towle OAM
(President)

Mark Payne

Suzanne Bergersen

David Goff

Benjamin Tuxford

Lynn Elliott

Janelle Barnett

Steve Traplin

Mark Heathcote
(CEO)

AREA DELEGATES

AREA

DELEGATE

AREA

DELEGATE

ACT

Vikki Jacobsen

Coast & Valley

Norm Roberts

North Coast

Ann Pilkie

Metro North West

Sarah Maguire

Metro South East

David Kennedy

Metro South West

Phil Wilkie

South Eastern

Sue Worthington

Southern Inland

Mike Donnelly

CLUB DELEGATES

CLUB

DELEGATE

CLUB

DELEGATE

Aquablitz Toongabbie

Jeff Andree-Evarts

Bankstown Sports

Neil Rogers

Blacktown City

Richard Galea

Canberra

John Skene OAM

City of Sydney

Luke Finn

Gunnedah

Brian Coombs

Hornsby

John Bladon

Leichhardt

Anne-Marie Whelan

Lismore Workers

Peter Harvey

McCredie Park
Aquatics

Dennis Browning

Merrylands

Peter Johnston

Murwillumbah

Deborah Parmenter

Narrabeen Carlile

Dennis Gorrick

Nepean Aquatic

Neil Joines

Novocastrian

Russell Waugh

Parkes

Barbara Weaver

Peakhurst

John Owen

Revesby Workers

Gail Cauchi

Ripples St Marys

Glyn Stockley

Ryde Carlile

Dianne Seary

Singleton

Gareth Fleming

Sydney University

Helen Deas

Trinity Lismore

Simon Watkins

Tuggeranong Vikings

Bob Alford

Twin Towns

Faye Rowles

Woodenbong

Jennie Riley

VISITORS

Peter Lozan OAM	Sarah Koen	Paul Dobson	Murray Smith
Lilian Washer	Ken McLennan	Gordon Fenbow	Leonardo Repeti
Megan Parmenter	Paul Bruce		

APOLOGIES

Patrick Troy	Tek Samuel OAM	Cliff Harris OAM	Gladys Pye
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1. WELCOME

At 10.02am the President, Graham Towle, declared the 52nd Annual General Meeting open. Graham extended a welcome to the Delegates as well as Life Members; Helen Wood OAM, Ron Jordan OAM & Neil Rogers as well as the Swimming NSW Directors that were present.

Graham then noted that apologies for the meeting would be as per the sign on sheets.

At this time Graham Towle invited Ursula Carlile speak and Ursula read a tribute to Forbes Carlile MBE who had passed during the year. Following this tribute Graham then read the names of the other members, who sadly, had also passed during the year; Margaret Kniha, Chris Elliott, Joan Kellett OAM, John Monckton, Pat Brazil AO, Chloe Abbott & Mick Ticehurst.

Graham requested a silent remembrance to those members.

BUSINESS

2. MINUTES

2.1 Moved and Seconded that the Minutes of the 51st Annual General Meeting of Swimming NSW held on 23rd July 2016 be taken as read.

CARRIED

2.2 Moved and Seconded that the Minutes of the 51st Annual General Meeting of Swimming NSW held on 23rd July 2016 be accepted as a true and correct record.

CARRIED

3. ANNUAL REPORT

3.1 The President presented the 120th Annual Report for the period 1 April 2016 to 31 March 2017.

Graham Towle spoke to his written report, highlighting that 2016/17 had been another successful year for Swimming NSW, with the Company working well towards many of its strategic objectives and also achieving many of its operational objectives.

Graham spoke to each of the three pillars of the SNSW Strategic Plan and the progress that had been made against each of these. Firstly, Graham reported on progress made under the Participation objective, highlighting the increase in membership that the Company had again achieved this year.

Graham also congratulated the work of the Company's Development Officers in supporting Clubs to achieve these results. Graham then reported on the results of the Indigenous and Multi Class Participation programs. Graham also highlighted the outstanding success of the Optus Junior Dolphin Program in its first full year.

Graham then reported the results of Swimming NSW's Performance programs, outlining the various Development Programs that were offered to a wide variety of athletes across NSW. Graham also noted the excellent swimming events that had been run throughout the year and the fantastic support that the Technical Officials had provided these events.

Graham then reported on the Company's successes in the final pillar of Partnerships. Graham highlighted the various organisations that Swimming NSW had great working relationships with that had assisted the Company throughout the year in achieving its objectives, specifically ascta NSW, Swimming NSW Aquatic Management and Swimming Australia. Graham also highlighted the new partnerships that had been formed in 2016/17.

Finally, Graham thanked the fantastic contributions of the Swimming NSW staff who had been well led throughout the year by their CEO, Mark Heathcote. Graham also took the opportunity to thank the Company's sponsors as well as his fellow Directors and all members for their contributions throughout the year.

The CEO, Mark Heathcote, then gave his report which further highlighted the following Operational aspects: -

- Highlighted the milestones achieved against the strategic objectives throughout the year
- The strong financial results of Swimming NSW had allowed the organisation to invest more into the sport than ever before to provide even greater services to members
- The appointment of Jon Shaw as Coaching Director & Ron McKeon as State Head Coach to assist in educating, developing and mentoring our coaches
- Currently recruiting for a Regional Club Development Coach to further assist regional Coaches & Clubs
- The outstanding success of the Optus Junior Dolphin Program across the State, with over 300 Clubs offering the program and almost 6000 Junior Dolphin members
- The continued support of Swimming NSW Aquatic Management and the pleasing number of new or re-developed facilities opening within the last 12 months
- The successful launch of the Lane Ropes to Leadership Program, which had been designed to give teenage members a voice with the administrators of our sport
- The launch of the SAL Safe Sport Framework and the training and education that had accompanied this launch
- The launch of three further Online Technical Official modules which now boasted over 1000 unique candidates
- The continued success of the Technical Official Development program
- The fourth membership increase recorded in five years, with NSW being the 2nd fastest growing State in Australia; second only to Tasmania which has less than 1000 members, whilst NSW now has over 34,000 members
- Continued success of the Company's showcase events
- The continued work of the Company's Standing & Management Committees
- Thanked the members of these Committees for their fantastic contributions
- Acknowledged appreciation for Company Sponsors; Speedo, the NSW Office of Sport, the NSW Department of Justice, 2XU and the Courtyard by Marriott North Ryde
- Congratulated Emma McKeon OAM, Tiffany Thomas-Kane OAM, Kevin & Mary Archer OAM, Peter Hall OAM, Karen Stephenson OAM and Graham Towle OAM on receiving an OAM in the Australia Day & Queen's Birthday Honours List
- Congratulated Winners and Finalists in the 2016 Sport NSW Awards and recipients of the 2016 Swimmer of the Year Awards
- Congratulated the NSW swimmers, coaches and managers who represented Australia at 2016 Rio Olympic & Paralympic Games, World Junior Open Water Championships, Oceania Championships and the Junior Pan Pacific Championships

- Wished athletes competing at the 2017 FINA World Championships in Budapest all the best for the competition
- Gave special thanks to Graham Towle, the Board of Directors, the Office Staff, Club and Area representatives, technical officials, parents and athletes

In closing Mark expressed the importance of maintaining the successful momentum of the various new initiatives introduced this year as well as recognising the areas for continued improvement to ensure long term success for the future.

It was then Moved and Seconded that the 120th Annual Report be adopted.

CARRIED

- 3.2** Moved and seconded that the Financial Statements for the period 1 April 2016 to 31 March 2017 be received.

CARRIED

The CEO presented the Financial Statements, highlighting the following:

- A Group Operating profit of \$57,803
- Consolidated Entity with accumulated funds totaling \$2,139,699
- Cash & Cash Equivalents for the Consolidated Entity were \$984,319 with \$300,000 in investments, totaling \$1,966,876

The main reasons for the final result being;

- Increase in Donations, Sponsorships & Government Grants of \$92,000
- Increased Swim Meet Revenue of \$38,000 due to increased entries and attendances
- A saving of \$8,000 on Stationery & Printing, now that we are using electronic methods more regularly to communicate with our members.
- A saving of \$11,000 on Office Equipment Rental & Supplies due to the renegotiation of existing contracts.
- A saving of \$13,500 on Depreciation expenses across the course of the year.
- A saving of \$13,000 on Swim Meet expenses due to decreases in administration costs in presenting each of our events.

Mark reported that this year, the Board had invested for the first time \$500,000 into an Investment Fund with Swimming Australia which was managed by Escala Partners. The value of this investment at year end had risen to \$524,984. The unrealised gain on this investment of \$18,116 combined with the net surplus gave the Group the overall profit of \$57,803.

Mark reported that the strong financial results in recent years had allowed the Board to create a Reserve Fund which the Board can invest in specific projects which will assist Swimming NSW in achieving its Strategic Objectives.

In summary, Mark highlighted that the final result for the year, a fifth consecutive surplus result, allowed the Company to remain in a strong financial position to achieve its objectives in the coming years. It was then Moved and seconded that the Financial Statements be adopted.

CARRIED

4. NOTICES OF MOTION

Graham Towle reported that there was a Notice of Motion for meeting to consider that had been proposed by the Swimming NSW Board. All relevant paperwork relating to the motion had been distributed to the members prior to the meeting.

It was Moved and Seconded that Clause 23.3 (b) be added to the Constitution. Graham Towle explained the rationale behind the addition of the Clause was to ensure compliance with the SAL Safe Sport Framework.

The Motion was then put to the meeting.

CARRIED

5. ENDORSEMENT OF VICE PATRONS

Graham Towle reported that in conformity with the provisions of By Law 40.2 (b), the Board of Directors had invited Mrs. Ursula Carlile & Mrs. Petria Thomas OAM to grant their patronage and both had generously accepted this offer.

Unfortunately, Petria Thomas, had accepted this invitation after the circulation of the Agenda papers, so Graham asked the delegates if they would be happy for Petria's name to be included in motion to endorse the Vice Patrons.

It was Moved and Seconded that Petria Thomas's name be included in the motion to endorse the Vice Patrons.

CARRIED

It was then Moved and Seconded that Mrs. Ursula Carlile & Mrs. Petria Thomas OAM be endorsed as Vice-Patrons of Swimming NSW Ltd.

CARRIED

6. APPOINTMENT OF AUDITORS

Moved and Seconded that Ernst & Young be appointed Company Auditors for the 2017/18 financial year.

CARRIED

7. DECLARATION OF DIRECTORS

In accordance with provisions of the By Law 11 (i) the declaration of the poll was undertaken.

Mark Heathcote reported than in accordance with By Law 11 (a), he had called for nominations for the three (3) vacant Director positions three months prior to the AGM. Following the closing date of these nominations, three nominations had been received.

Therefore, the following Directors were duly elected for a three (3) year term: -

- Suzanne Bergersen
- Lynn Elliott
- David Goff

8. PRESENTATION OF SERVICE EXCELLENCE AWARDS

The recipients of the 2017 Service Excellence Awards were announced and presented by various Directors: -

- Val Fenbow
- Gordon Fenbow
- Deborah Parmenter
- John Bladon
- Ken McLennan

The President expressed his thanks to the Presenters and congratulated the recipients.

9. MEETING CLOSURE

Graham Towle then thanked everyone for their attendance and then closed the meeting at 10.55am.
