

**SWIMMING NEW SOUTH WALES LTD.
SINCE 1896**



MINUTES

**FIFTY FIRST
ANNUAL GENERAL MEETING**

SATURDAY 23 JULY 2016

**PULLMAN HOTEL, OLYMPIC BOULEVARD,
SYDNEY OLYMPIC PARK**

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SYDNEY OLYMPIC PARK

PRESENT

LIFE MEMBERS

Patrick Troy

BOARD OF DIRECTORS

Graham Towle (President)	Mark Payne	Suzanne Bergersen	David Goff
Greg Towle	Lynn Elliott	Janelle Barnett	Mark Heathcote (CEO)

AREA DELEGATES

AREA	DELEGATE	AREA	DELEGATE
ACT	Bob Alford	Coast & Valley	Russell Waugh
North Coast	Ann Pilkie	Mountains & Plains	Colin Touzell
Metro North West	Sarah Maguire	Metro South East	Mark Smith
Metro South West	Richard Galea	South Eastern	Sue Worthington

CLUB DELEGATES

CLUB	DELEGATE	CLUB	DELEGATE
Aquablitz Toongabbie	Jeff Andree-Evarts	Ballina Indoor	Anthony Johnson
Bankstown Sports	Neil Rogers	Cherrybrook Carlile	Anthony Miller
City of Sydney	Luke Finn	East Maitland Olympic	Judith Duma
Glenbrook	Margaret Spurway	Katoomba RSL	Walter Hitchell OAM
Kempsey	Margaret Jopling	Lane Cove	Kylie Beattie
Laurieton	Margaret Cornall	Macquarie University	Rob Twedde
McCredie Park Aquatics	Dennis Browning	Merrylands	Peter Johnston
MLC Marlins	Simon Watkins	Narrabeen Carlile	Dennis Gorrick
Novocastrian	Mark Jones	Parkes	Barbara Weaver
Parramatta City	Graham Taylor	Peakhurst	John Owen
Revesby Workers	Gail Cauchi	Ripples St Marys	Glyn Stockley
Sans Souci Sea Devils	Philip Speet	Singleton	Gareth Fleming
Sladem	Ken Howard	Sydney University	Samantha Gardner- Wade
Twin Towns	Faye Rowles	Woodenbong	Jennie Riley

VISITORS

Lyn Connell
Phil Wilkie
Sarah Koen

Peter Lozan OAM
Narelle Duggan

Jarrold Anthony
Darren Howard

Pam Weste
Beryl Howard

APOLOGIES

Ron Jordan OAM
Ursula Carlile

Tek Samuel OAM
Steve Traplin

Cliff Harris OAM

Forbes Carlile MBE

1. WELCOME

At 10.00am the President, Graham Towle, declared the 51st Annual General Meeting open. Graham extended a welcome to the Delegates as well as Life Member, Patrick Troy and the Swimming NSW Directors that were present.

Graham then noted that apologies for the meeting would be as per the sign on sheets.

Graham then made mention of those members who had passed during the year: Aloysius Koh – Bankstown Sports Swimming Club, Jade Frith – Novocastrian Swimming Club, Keith Midgley – Grafton Swimming Club, Bob Lawson – ascta NSW Life Member, Brian Rope – Liverpool Swimming Club and Leone Dyson – Macarthur Indoor Swimming Club.

Graham requested a silent remembrance to those members.

BUSINESS

2. MINUTES

2.1 Moved and Seconded that the Minutes of the 50th Annual General Meeting of Swimming NSW held on 25th July 2015 be taken as read.

CARRIED

2.2 Moved and Seconded that the Minutes of the 50th Annual General Meeting of Swimming NSW held on 25th July 2015 be accepted as a true and correct record.

CARRIED

3. ANNUAL REPORT

3.1 The President presented the 119th Annual Report for the period 1 April 2015 to 31 March 2016.

Graham Towle spoke to his written report, highlighting that 2015/16 had been another successful year for Swimming NSW, with the Company working well towards many of its strategic objectives and also achieving many of its operational objectives.

Graham spoke to each of the three pillars of the SNSW Strategic Plan and the progress that had been made against each of these. Firstly, Graham reported on progress made under the Participation objective, highlighting the increase in membership that the Company had again achieved this year.

Graham also congratulated the work of the Company's Development Officers in supporting Clubs to achieve these results. Graham then reported on the results of the Indigenous and Multi Class Participation programs. Graham also highlighted the success of the Junior Dolphin Program pilot that was run throughout the year.

Graham then reported the results of Swimming NSW's Performance programs, outlining the various Development Programs that were offered to a wide variety of athletes across NSW. Graham also noted the excellent swimming events that had been run throughout the year and the fantastic support that the Technical Officials had provided these events.

Graham then reported on the Company's successes in the final pillar of Partnerships. Graham highlighted the various organisations that Swimming NSW had great working relationships with that had assisted the Company throughout the year in achieving its objectives, specifically ascta NSW, Swimming NSW Aquatic Management and Swimming Australia. Graham also highlighted the new partnerships that had been formed in 2015/16.

Finally, Graham thanked the fantastic contributions of the Swimming NSW staff who had been well led throughout the year by their CEO, Mark Heathcote. Graham also took the opportunity to thank the Company's sponsors as well as his fellow Directors and all members for their contributions throughout the year.

The CEO, Mark Heathcote, then gave his report which further highlighted the following Operational aspects: -

- Marked the commencement of the new Swimming NSW Strategic Plan for 2015-2018
- The new Plan has a strong focus on increasing participation in the sport
- The third membership increase recorded in four years
- Continued success of the Company's showcase events
- Review of the Coach Development Framework that was undertaken and the impending appointment of a NSW Coaching Director & NSW State Head Coach to assist NSW Coaches to improve the performances of NSW athletes at National & International Competitions
- The continued work of the Company's Standing & Management Committees
- Thanked the members of these Committees for their fantastic contributions
- The development of the SAL Safe Sport Framework which would be launched shortly
- The continued focus to provide an increased level of service to our grass roots swimmers through the Development Officer network
- Continued assistance to volunteers to reduce the barriers to them participating in Swimming NSW meets through the Technical Swimming Committee
- Acknowledged appreciation for Company Sponsors; Speedo, Accor, Office of Sport, 2XU and the Ministry for Police and Emergency Services
- Outlined the year end membership figures and the Board's increased focus on this important area
- Congratulated Lois Clarke OAM, Peter Lozan OAM, Myril Bunt OAM and Philip Baird OAM on receiving an OAM in the Queen's Birthday Honours List
- Congratulated Winners and Finalists in the 2015 Sport NSW Awards and recipients of the 2015 Swimmer of the Year Awards
- Congratulated the NSW swimmers, coaches and managers who represented Australia at the 2015 FINA World Championships, IPC World Championships, World Junior Championships, World University Games and the Commonwealth Youth Games
- Wished the athletes competing at the 2016 Olympic & Paralympic Games all the best for the competition
- Gave special thanks to Graham Towle, the Board of Directors, the Office Staff, Club and Area representatives, technical officials, parents and athletes

In closing Mark expressed the importance of maintaining the successful momentum of the various new initiatives introduced this year as well as recognising the areas for continued improvement to ensure long term success for the future.

It was then Moved and Seconded that the 119th Annual Report be adopted.

CARRIED

3.2 Moved and seconded that the Financial Statements for the period 1 April 2015 to 31 March 2016 be received.

CARRIED

The CEO presented the Financial Statements, highlighting the following:

- A Group Operating profit of \$33,130
- Consolidated Entity with accumulated funds totaling \$2,081,896
- Cash & Cash Equivalents for the Consolidated Entity were \$959,656 with \$773,363 in investments, totaling \$2,314,191
- Revenue increased 8.25%, Net Assets grew by 1.6% and this was the Company's fourth consecutive budget surplus

The main reasons for the final result being;

- Increase in Donations, Sponsorships & Government Grants of \$58,000
- Increased Swim Meet Revenue of \$12,000 due to increased entries and attendances
- A saving of \$11,000 on ETS expenses across the course of the year
- A saving of \$40,000 due to the costs of the APT system not being passed on by SAL as full functionality of the system was not yet achieved
- A saving of \$12,000 on Office Equipment Rental & Supplies due to the renegotiation of existing contracts
- A saving of \$7,000 on Insurance Premiums due to the excellent brokerage offered by JLT Sport

Mark reported that the strong financial results in recent years has allowed the Board to create a Reserve Fund which the Board can invest in specific projects which will assist Swimming NSW in achieving its Strategic Objectives.

In summary, Mark highlighted that the final result for the year allowed the Company to remain in a strong financial position to achieve its objectives in the coming years. It was then Moved and seconded that the Financial Statements be adopted.

CARRIED

4. SPECIAL RESOLUTIONS – LIFE MEMBERSHIP NOMINATIONS

Graham Towle reported that there were two (2) Nominations for Life Membership for the meeting to consider that had been recommend by the Swimming NSW Board. All relevant paperwork relating to each motion had been distributed to the members prior to the meeting.

It was Moved and Seconded that Gladys Pye be awarded Life Membership of Swimming NSW. Graham asked if anyone wished to speak for or against the motion and Peter Johnston from Merrylands then spoke for the Motion, noting that it had been his Club who had submitted Gladys' nomination. Suzanne Bergersen also spoke for the Motion and then Graham put the Motion to the meeting.

CARRIED

It was Moved and Seconded that Neil Rogers be awarded Life Membership of Swimming NSW. Graham asked if anyone wished to speak for or against the motion and Peter Lozan OAM then spoke for the Motion, noting that it had been he who had submitted Neil's nomination. Graham then put the Motion to the meeting.

CARRIED

Graham then thanked the meeting for their consideration of these two important nominations and noted that a presentation would be made to both Gladys and Neil at the upcoming NSW State Age SC Championships.

5. ENDORSEMENT OF VICE PATRONS

Graham Towle reported that in conformity with the provisions of By Law 40.2 (b) the Board of Directors had invited Mr. Forbes Carlile MBE & Mrs. Ursula Carlile to grant their patronage and both had generously accepted this offer. Accordingly, Graham then put to the meeting their names for endorsement.

Moved and Seconded that Mr. Forbes Carlile MBE & Mrs. Ursula Carlile be endorsed as Vice-Patrons of Swimming NSW Ltd.

CARRIED

6. APPOINTMENT OF AUDITORS

Moved and Seconded that Ernst & Young be appointed Company Auditors for the 2016/17 financial year.

CARRIED

7. DECLARATION OF DIRECTORS

In accordance with provisions of the By Law 11 (l) the declaration of the poll was undertaken.

Commencing on the 29th April 2016 online voting memorandums were posted out periodically to 304 eligible members. The online voting period lasted for six weeks commencing on Monday 6th June 2016 and concluding on Monday 18th July 2016. By close of voting a total of 87 members had voted.

Of the 87 member votes received for Directors there were no votes that were deemed informal.

The following Directors were elected for a 3-year term: -

- Graham Towle
- Patrick Troy

Mark Heathcote extended a thank you to all the Member Associations who had voted in the elections and also to those individuals who had nominated for the Board this year.

8. PRESENTATION OF SERVICE EXCELLENCE AWARDS

The recipients of the 2016 Service Excellence Awards were announced and presented by various Directors: -

- Kenneth Howard
- Keith Midgley

The President expressed his thanks to the Presenters and congratulated the recipients.

9. MEETING CLOSURE

Graham Towle then thanked everyone for their attendance and then closed the meeting at 10.49am.
