

**SWIMMING NEW SOUTH WALES LTD.
SINCE 1896**



MINUTES

**FORTY SIXTH
ANNUAL GENERAL MEETING**

SATURDAY 23 JULY 2011

**WATERVIEW, DOOLEY'S AT SILVERWATER
CNR CLYDE ST & SILVERWATER ROAD, SILVERWATER**

MINUTES
FORTY SIXTH ANNUAL GENERAL MEETING
SATURDAY 23 JULY 2011
WATERVIEW, DOOLEY’S AT SILVERWATER
CNR CLYDE ST & SILVERWATER ROAD, SILVERWATER

PRESENT

BOARD OF DIRECTORS

Peter Lozan (President)	Graham Towle	Suzanne Bergersen	Lynn Elliott
Chris Myers	Gloria Wiegmann	Walter Hitchell OAM	Bill Ford

Mark Heathcote (CEO)

LIFE MEMBERS

Clifford Harris OAM	Pat Troy (Director)
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AREA DELEGATES

AREA	DELEGATE	AREA	DELEGATE
North Coast	Jennie Riley	Metro South West	Leonardo Repeti
Mountains & Plains	Margaret Spurway	Metro South East	David Kennedy
Swimming ACT	Lorraine Wuth	Metro North East	Graeme Field
Coast & Valley	David Hinds	Metro North West	Graham Taylor
Southern Inland	Michael Donnelly	New England & NW	Lisa Russell
South Eastern	Bob Alford		

CLUB DELEGATES

CLUB	DELEGATE	CLUB	DELEGATE
Albury	Anthony Foley	Aquaburn	Alex Warwar
Aquablitz Toongabbie	Shane Todd	Avalon Bilgola	Richard Vander Reyden
Ballina Indoor	Peter Charlton	Bankstown Sports	Helen Ashpole
Blacktown City	Valerie Fenbow	Canberra	John Skene OAM
Castle Hill RSL	Kerrie McDonald	Central Newcastle	Norman Roberts
Dolphins			
Cherrybrook Carlile	Mark Campbell	Coffs Harbour	Alan Newman
Cruiz Swim Club	Ed Garnett	Deniliquin	Chris Hayes
Dickson	Joan Kellett OAM	East Maitland Olympic	Judith Duma
Engadine	Deirdre de Plater	Freshwater	Sunny Bidner
Gunnedah	Gai Schubert	Jamie’s Swim Club	Jenny Schwetz
Kempsey	Janelle Barnett	Ku-Ring-Gai	Margaret Kniha

Laurieton	Ann Pilkie	Lismore Workers	Gary Dardengo
McCredie Park Aquatics	Dennis Browning	Menai	Maree Pavlovec
Merrylands	Peter Johnston	Mt Pritchard	Nader Haddad
Nepean Aquatic Centre	Steve Hardy	Nowra	Clive Hepburn
Parkes	Barbara Weaver	Peakhurst	David Goff
Revesby Workers	Gail Cauchi	Ripples St Marys	Karen Hope
Sladem	Ken Howard	SLC Aquadot	Maree Emery
Sydney University	Samantha Gardner- Wade	The Hills	Mark Payne
Ulladulla	Samantha Howe	Willoughby	Regina Haertsch
Wingham	Margaret Cornall	Young	Lorna Donnelly

VISITORS

John Owen	Pia Farmilo	Stephanie Hepburn	Neil Rogers
Penny Hansen	Bronwyn Hatzis	Pam Weste	Michelle Kelly
Robert Guyer	Patricia Roberts	Matt Adair	Michael Birmingham
Patricia Downie	Annie Morton	Branko Sutic	Helen Green
Anthony Miller	Frank Latta	Sue Payne	John Devitt AM
Marie Howe			

APOLOGIES

Bondi	Drummoyne	Hurstville Aquatic	Little Sharks
Shaw Spartans	Tilligerry Stingrays	Tivoli	Warringah Aquatic
West Dolphins	Ron Jordan OAM	Helen Wood	Narelle Burke
Philip Speet	John Rourke	Faye Rowles	Jenny Watts

WELCOME

At 10.00am the President, Peter Lozan, declared the 46th Annual General Meeting open and in welcoming all to the meeting he extended a special welcome to the Life Members present Cliff Harris OAM and Pat Troy and Swimming NSW Vice Patron, John Devitt AM.

Following a request for the CEO to acknowledge the apologies for the meeting the President then made mention of the passing of life members Joan Valler and Esna Stewart OAM. Peter commented on Joan and Esna's long and meritorious contribution to the sport of swimming and that they would both be sadly missed. Other members who had passed away during the year included:

James 'Jimmy' Pye, Life Member of Merrylands Swimming Club, Heather Polinsky (Castle Hill RSL Dolphins), Kerry Hinds, Life Member of Boolaroo Speers Point Swimming Club and Ray Seary, Life Member of Ryde Carlile Swimming Club.

Peter then requested a silent remembrance to those members and others who may have passed away during the year.

BUSINESS

1. MINUTES

1.1 Moved and Seconded that the Minutes of the 45th Annual General Meeting of Swimming NSW held on 24th July 2010 be taken as read.

CARRIED

1.2 Moved and Seconded that the Minutes of the 45th Annual General Meeting of Swimming NSW held on 24th July 2010 be accepted as a true and correct record.

CARRIED

2. ANNUAL REPORT

2.1 The President presented the 114th Annual Report for the period 1 April 2010 to 31 March 2011.

Peter Lozan spoke to his written report prepared under the four (4) strategic pillars that encapsulate the Strategic Plan – High Performance, Sport Development, Business Development and People Development.

Peter made note of the reviewed Company Strategic Plan and Operational Plan and the importance of ensuring currency of both plans. Peter highlighted the key strategic areas that the Company had focused its attention on over his four years as President; Area Composition, Development & Competition needs, Membership Trends and the Competitive decline and pool space availability.

Peter also highlighted the vision of the Company and then addressed the achievements the Company had made against each of the four pillars, including;

- **High Performance;** KPI: 5% Medal Improvement
- National Open and Age Medal counts improving
- Increased National team representation
- Improving Coaching Standards
- Revised Competition Policy
- High caliber State Championships

- **Sport Development;**
- Area Rationalisation Program including continued employment of Regional Development Officers
- Greatly improved Area Development Programs, including an additional 741 swimmers in Area Development Squads
- Membership and State Forum Workshop
- Participation Funding and Initiatives
- Enhanced support for female coaches
- Advancing Multi Class Swimming
- The Company Standing Committees
- **Business Development;** KPI Business Stability & Viability
- Merchandising and the Shop
- Company in a strong and stable financial position
- Risk Management
- Sponsorships and inaugural Golf Day
- **People Development;**
- Clubs Administrative Manual
- 711 new Technical Accreditations achieved
- Technical Scholarships & Mentoring Scheme
- Country Technical officials travel support
- Coach Training & Development

Peter thanked the Swimming NSW Staff, Board of Directors and members for their support during the year.

In summary Peter noted that 2010-2011 was another successful year for the Company with strong headway made on many of the objectives. Peter concluded by congratulating last year's Service Excellence Award recipients and thanking everyone for their support during his time on the Board and as President and wished his successor all the best for the future.

The CEO further highlighted the following Operational aspects:-

- The importance of stakeholder engagement and consultation and the continued improvement in this area
- The revised Competition Strategy Policy and the review of the Development Pathway
- The completion of the Area Rationalisation process, which coincided with the continued employment of regional development officers
- The recognition of the importance of Coach development and grass roots swimming
- The ongoing development of the Company's online systems

- The slowly improving National Championship results
- Continued success of the Company's showcase events
- Reported the smallest Membership reduction in some years but that the area remains a key priority coming into the 2011/2012 year
- Congratulated the Queen's Birthday and Australia Day Honours List recipients
- Congratulated Cliff Harris OAM on being awarded SAL Life Membership
- Congratulated Winners and Finalists in the 2011 NSW Sports Federation Awards and recipients of the 2011 Telstra Swimmer of the Year Awards
- Congratulated 15 NSW Clubs who achieved Gold Standard in the 2010 Australian Unity Go Club PB Program
- Congratulated NSW swimmers, coaches and managers who represented Australia at the 2010 Commonwealth Games, Pan Pacific Championships, the 2010 FINA World Open Water Championships, 2010 IPC World Championships and the 2010 FINA World Short Course Championships
- Acknowledged appreciation for Company Sponsors Speedo, SCU Banking, Courtyard by Marriott North Ryde, and Telstra
- Acknowledged other partners such as the Union of Old Swimmers, Communities NSW - Sport and Recreation, NSWIS, SOPAC and Swimming Australia
- Special thanks to Board of Directors, clubs and area representatives, technical officials, staff, parents and athletes
- Acknowledged the efforts of Peter Lozan on his four years as President of Swimming NSW and also his time on the Board

In closing the CEO expressed the importance of maintaining the successful momentum of the various new initiatives introduced this year. The CEO recognised areas for continued improvement to ensure long term success for the future.

Moved and seconded that the 114th Annual Report be adopted.
CARRIED

2.2 Moved and seconded that the Financial Statements for the period 1 April 2010 to 31 March 2011 be received.

CARRIED

The CEO presented the Financial Statements, highlighting the following:

- The final result for the year of a \$78,926 deficit
- Consolidated Entity with accumulated funds totaling 2,002,243

- The reduction in trade debtors of 88,685 with the remaining outstanding accounts being followed up by staff members
- The main reasons for the final result being;
- Increased Donations, Sponsorship and Government Grants of \$87,000
- Increased Swim Meet Revenue of \$85,000 due to increased entries and attendances
- Increased Interest received of \$18,000 due to higher returns achieved on the Company's investments
- Area Development Grants to the value of \$26,500 not being utilised due to some areas not undertaking sufficient development activities
- A saving of Club Development Expenses of just over \$33,000 due to the costs saved by having regional placed development officers rather than transporting development officers to regional areas

In summary Mark highlighted that despite the final result for the year the Company remained in a strong financial position to achieve its objectives in the coming years.

Moved and seconded that the Financial Statements be adopted.

CARRIED

3. ENDORSEMENT OF VICE PATRONS

The President, Peter Lozan, reported that in conformity with the provisions of By Law 38.2 (b) the Board of Directors had invited Mr. John Devitt AM and Mr. Clifford Harris OAM to grant their patronage and both gentlemen had generously accepted the offer. Accordingly, Peter then put to the meeting their names for endorsement.

Moved and Seconded that Mr. Clifford Harris OAM and John Devitt AM be endorsed as Vice-Patrons of Swimming NSW Ltd.

CARRIED

4. APPOINTMENT OF AUDITORS

Moved and Seconded that Ernst & Young be appointed Company Auditors for the ensuing year.

CARRIED

5. DECLARATION OF DIRECTORS

In accordance with provisions of the By Law 11 (l) the declaration of the poll was undertaken.

Commencing on the 6th May 2011 Online Voting Memorandums were posted out periodically to 321 eligible members. By close of voting a total of 96 members had voted.

Of the 96 member votes received for President there were 3 that were deemed informal votes.

Of the 96 member votes received for Directors there were 9 that were deemed informal votes.

5.1 PRESIDENT

The President elected for a 2 year term was Patrick Troy.

5.2 DIRECTORS

The following Directors were elected for a 2 year term:-

- Bill Ford
- Graham Towle

Peter Lozan reported that for the third and final Director position, there was an equal number of votes received for the candidates; Mark Payne and Walter Hitchell OAM.

Peter noted that in accordance with By Law 11 (j), to decide which candidate is elected, a lot would be drawn between the two candidates. The Returning Officer had determined that this lot should occur at the AGM.

Peter then reported that the Board had determined prior to the meeting that two names would be placed in a hat and Mark Heathcote would draw one name from the hat and the name that was drawn out would be the third Director that was elected to the Board of Swimming NSW.

The draw then took place and the final Director elected for a two year term was Mark Payne.

Moved and seconded that that Poll, as declared, be endorsed.

CARRIED

6. PRESENTATION OF SERVICE EXCELLENCE AWARDS

The recipients of the 2011 Service Excellence Awards were announced and presented by various Board members:-

- John Skene OAM
- Helen Ashpole
- Pauline Corthorn
- John McIntosh
- Joan Kellett OAM

The President expressed thanks to the Presenters and congratulations to the recipients.

7. MEETING CLOSURE

Prior to closing the meeting, the President, Peter Lozan, introduced the Board members in attendance to the meeting and at this time, the new incoming President, Patrick Troy addressed the meeting.

The Meeting was then closed by Peter Lozan at 11.09am.
