



## MEMORANDUM

**TO: MEMBER ASSOCIATION SECRETARIES    LIFE MEMBERS  
PATRON & VICE PATRONS    BOARD OF DIRECTORS    OFFICE BEARERS**

**FROM: MARK HEATHCOTE**

**DATE: 26 JUNE 2019**

**RE: STATE FORUM OF SWIMMING NSW LTD – 27<sup>th</sup> JULY 2019**

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Further to the previous correspondence of 5<sup>th</sup> April 2019 I can confirm that the State Forum for Swimming New South Wales Ltd will be held on **Saturday 27<sup>th</sup> July 2019** following the Company's Annual General Meeting (which will commence at 10.00am) at the Novotel Sydney Olympic Park, 11 Olympic Blvd, Sydney Olympic Park.

An invitation is extended to Swimming NSW Life Members, Board Members and Member Association Delegates to attend the Forum.

In accordance with the By Laws, items for inclusion on the Forum Agenda were called for and by the closing date no items had been received. Therefore, the topics for the Forum have been generated by Swimming NSW.

The proposed schedule for the day will be as follows: -

- 9.30am – Delegate Registration
- 10.00am – Annual General Meeting
- 11.25am – State Forum to commence – Presentation of Top 10 Point Score Banners
- 11.30am – Swimming NSW Swim League – Adam Beisler
- 12.30pm – H2GrOw Project Update – Shaun Abbott
- 1.15pm – Lunch Break
- 2.00pm – Swim Central Training\*
- 3.00pm – State Forum Closure (Approx)

\*If you plan to attend this session, we recommend bringing a laptop or tablet with you.

Please find attached an Attendee(s) Nomination Form for your representative(s) to complete and return to the office by **5.00pm Friday 19<sup>th</sup> July 2019** so that catering arrangements can be organised.

If you have any specific questions with regard to this matter, please do not hesitate to contact me at the office on 9763 5833.

Best Regards,

A handwritten signature in black ink, appearing to read 'Mark Heathcote', with a long horizontal flourish extending to the right.

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**Mark Heathcote | Chief Executive Officer | Swimming NSW Ltd.**

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