



## MEMORANDUM

**TO:** MEMBER ASSOCIATION SECRETARIES LIFE MEMBERS  
PATRON & VICE PATRONS BOARD OF DIRECTORS OFFICE BEARERS

**FROM:** MARK HEATHCOTE – CHIEF EXECUTIVE OFFICER

**DATE:** 5 APRIL 2019

**RE:** STATE FORUM NOTICE

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Notice is hereby given that the 2019 State Forum of Swimming New South Wales Limited will be conducted as follows:-

**Date** Saturday 27<sup>th</sup> July 2019  
**Time** following the completion of the Annual General Meeting  
**Venue** Novotel Sydney Olympic Park  
11 Olympic Blvd, Sydney Olympic Park NSW 2127

Member Associations wishing to submit Agenda Items for the Forum should do so, in writing, by **5.00pm on Sunday 16<sup>th</sup> June 2019 to:**

Chief Executive Officer  
Swimming NSW Ltd.  
PO Box 571  
Sydney Markets NSW 2129

Or e-mail [mark.heathcote@nsw.swimming.org.au](mailto:mark.heathcote@nsw.swimming.org.au)

Please note that the Agenda will be emailed no later than 26<sup>th</sup> June 2019 and will also be available on our website.

Each Member Association (Areas and Clubs) is entitled to be represented by one (1) delegate.

Best Regards,

A handwritten signature in black ink, appearing to read "Mark Heathcote", written over a horizontal line.

**Mark Heathcote**  
**Chief Executive Officer**  
**Swimming NSW**