



MEMORANDUM

**TO: MEMBER ASSOCIATION SECRETARIES LIFE MEMBERS
PATRON & VICE PATRONS BOARD OF DIRECTORS OFFICE BEARERS**

FROM: MARK HEATHCOTE

DATE: 26 JUNE 2019

RE: 54th ANNUAL GENERAL MEETING

Please find enclosed the following papers for the upcoming Annual General Meeting.

- Agenda for the 54th Annual General Meeting to be held on 27th July 2019
- Minutes for the 53rd Annual General Meeting held on 28th July 2018
- 2018 / 2019 Annual Report
- Swimming NSW Annual General Meeting Notices of Motion
- Delegate Nomination Form

Please ensure that all delegates planning to attend the Annual General Meeting complete and return the enclosed Delegate Nomination Form by **5.00pm Friday 19th July 2019**.

Should there be any questions in regard to the Financial Report, it is requested that these be submitted to the office in writing prior to the meeting so if any investigation is required it can be undertaken so a response can be provided on the day.

Best Regards and I look forward to seeing you at the meeting.

Mark Heathcote | Chief Executive Officer | Swimming NSW Ltd.

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