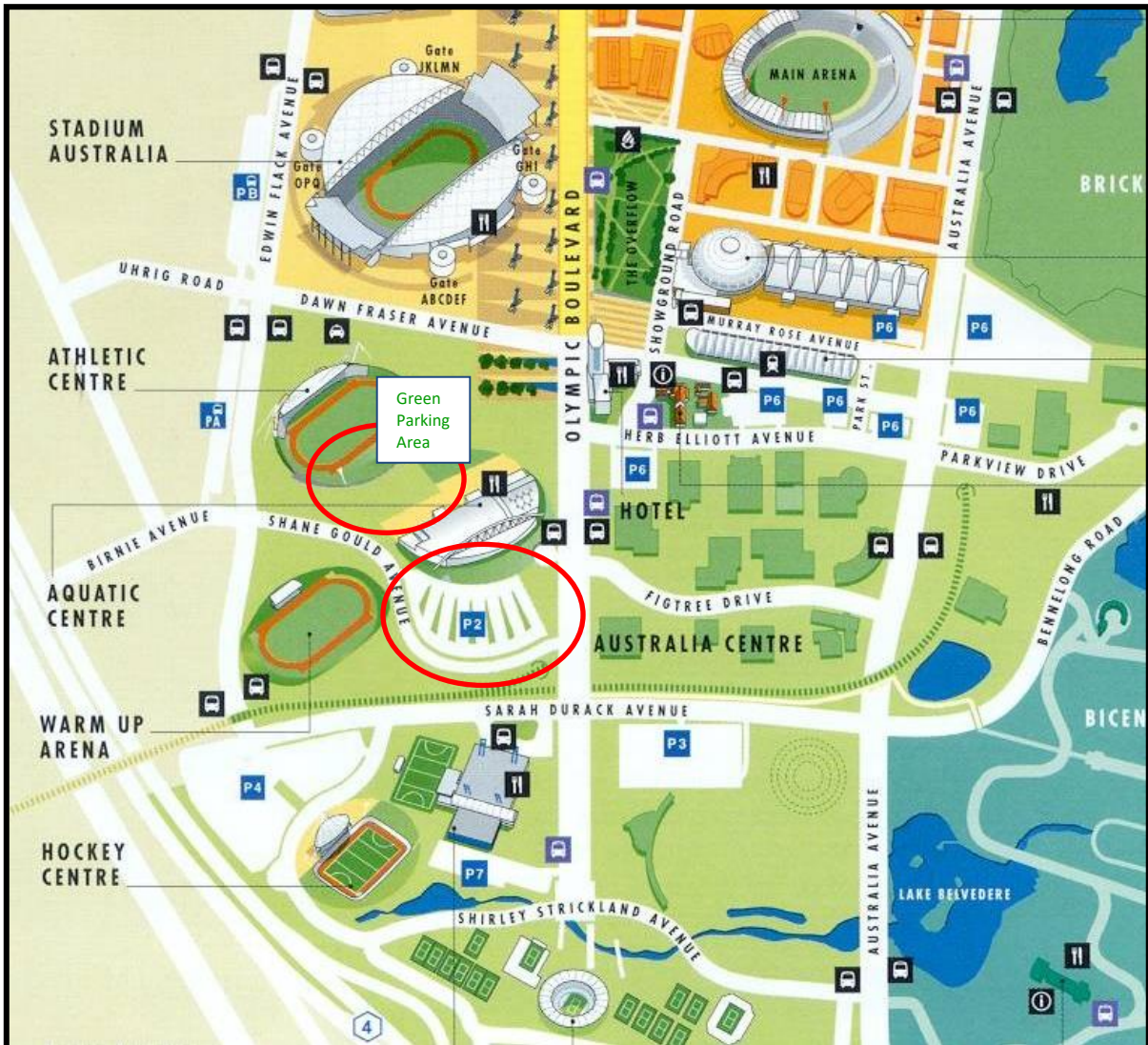




**INFORMATION FOR NEW TECHNICAL OFFICIALS AT SWIMMING NSW  
CONDUCTED MEETS AT**

**SYDNEY OLYMPIC PARK  
AQUATIC CENTRE (SOPAC)**

## PARKING AND ENTRANCE TO THE POOL



Parking permits can be used by officials at a NSW event. Sydney Olympic Park only issues a maximum of 50 passes per event. At some events this is not enough to cover the number of officials who nominate to work. Passes will be allocated to those officials who nominate to work all sessions in the first instance. Green Parking pass holders car park is located at the back of pool - entrance via Shane Gould Avenue. This is free of charge.

The green parking ticket must be displayed at all times. The SOP Rangers patrol this area constantly with cameras and you will be fined if the CURRENT green pass is not displayed correctly at all times. Passes will be available at the front desk upon entry into the venue, where you can then return to your car to display it appropriately.

P2 is the recommended car park off Shane Gould Avenue for anyone without a parking permit. Take a ticket and then ensure that you have this validated at the front entrance of the complex at the completion of the session and before leaving the pool. This will ensure that you are not charged the standard venue parking fee.

## UNIFORM

If you're a new official and have not received a polo from us yet, we can organise one for you on the day.

The TO Dress Code seeks to accommodate and support Technical Officials' individual needs and encourage involvement in swimming competitions for all Australians. The following items are considered permissible:

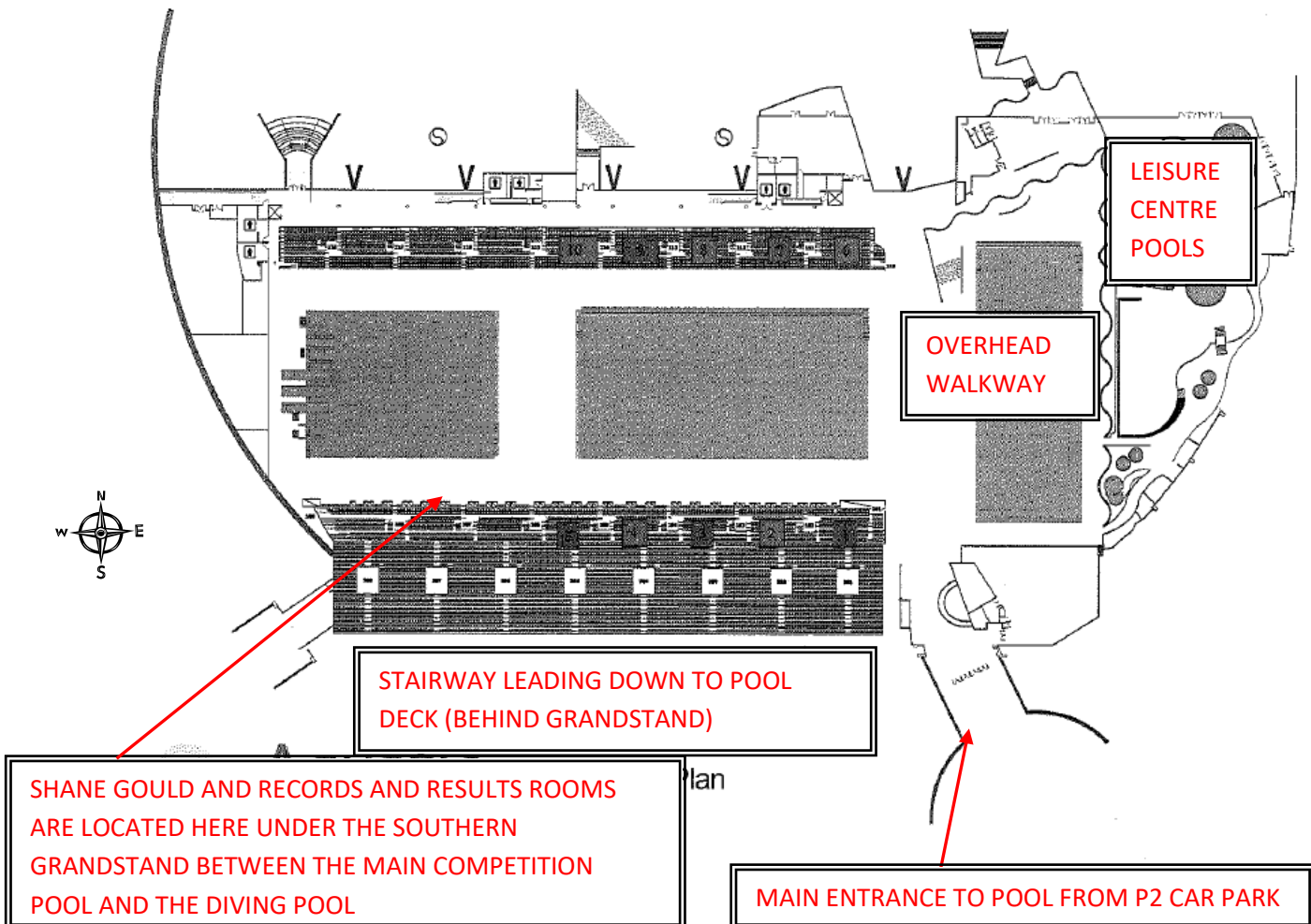
- NSW Officials Polo Shirt (required)
- Black socks and closed in black shoes (required)
- TOs may choose to wear the following items in black: tailored pants, long tights, knee length shorts, knee length (or longer) skirts.

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## TECHNICAL OFFICIALS MEETING ROOM

The **technical officials meeting room** is usually the Shane Gould room beside the Records and Results room on the pool deck level. This may change from time to time, and you will be informed if this is the case. As you enter the pool from front main entrance, you will access the Shane Gould room by the stairs going down to the pool deck from the main entrance on your left-hand side.

If you are not sure of how to make your way to the Shane Gould Room, please just ask one of the Sydney Olympic Park Aquatic Centre (SOPAC) staff members who will be happy to direct you.



**SYDNEY OLYMPIC POOL – LAYOUT**

**WARM UP SET UP FOR COMPETITION POOL**

**NORTHERN END (Overhead walkway)**

<b>9</b>	<b>8</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
Race Pace lane	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Race Pace lane
POOL BOOM									
Dive Sprints One Way walk back	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Circle only keep left	Dive Sprints One Way walk back
<b>9</b>	<b>8</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

**SOUTHERN END**

**WARM UP SET UP FOR 25m UTILITY POOL**

1	No Entry to Pool		25m Dive Sprints one way. Walk back	1
2	No Entry to Pool		25m Dive Sprints one way. Walk back	2
3	Race Pace Lane. NO Entry		Race Pace Lane. NO Diving	3
4	Circle only. Keep left. NO Diving		Circle only. Keep left. NO Diving	4
5	Circle only. Keep left. NO Diving		Circle only. Keep left. NO Diving	5
6	Circle only. Keep left. NO Diving		Circle only. Keep left. NO Diving	6
7	Circle only. Keep left. NO Diving		Circle only. Keep left. NO Diving	7
8	Circle only. Keep left. NO Diving		Circle only. Keep left. NO Diving	8



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## **WHAT TO DO WHEN YOU ARRIVE AT THE POOL.**

After making your way to the Shane Gould room, you will need to make yourself known to the Meet Referee/s for that session. Just ask any of the Technical Officials in the room to point them out to you. The referee will mark you present against the roster.

There is also a sign on which contains a QR code which you must also complete.

Once marked present you will need to obtain a program for the session. These are usually left on of the tables in the room. Please see a Swimming NSW staff member if you cannot locate one.

If you are a Timekeeper, Inspector of Turns or in the recording room for the session, please also advise your Chief that you have arrived. They will assign you to your lanes. Once again, please ask one of the other officials to point your Chiefs out if you do not know who they are.

Technical Official polo shirts can be collected from the Records and Results room, from a SNSW staff member.

Approximately 15-20 minutes prior to the commencement of the meet, the Referee/s will address all the technical officials in the TO's room, advising them of any special instructions that they may have for the conduct of the meet, or particularly that session. Unless you are marshalling or check starting or in the recording room, please ensure that you are in the official's room for this address.

**NO CAMERAS ARE TO BE TAKEN ONTO POOL DECK AT ANY TIME.**

**PLEASE ALSO NOTE THAT NO MOBILE PHONES ARE TO BE TAKEN ONTO THE POOL DECK. IF YOU ARE EXPECTING AN URGENT CALL, PLEASE ENSURE THAT YOUR MOBILE IS OUT OF SIGHT AND ON SILENT.**

**IF YOU NEED TO LEAVE THE POOL DECK FOR ANY REASON WHATSOEVER, PLEASE ADVISE YOUR CHIEF OR THE REFEREE OF YOUR ABSENCE.**

**PLEASE DO NOT TALK TO THE SWIMMERS - IF THEY ADDRESS YOU FIRST, PLEASE REPLY WITHOUT DISTRACTING THEM FROM THEIR EVENT.**

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## **TEA & COFFEE**

Tea, coffee and biscuits are available for you in the Official's room at no charge.

Water is also available for you to take onto pool deck for the session. It can become quite warm on pool deck, especially throughout the summer months, so please ensure that you have plenty of water with you.

Members of Swimming NSW staff, volunteers, and/or the Meet Director distribute water and morning/afternoon tea throughout the longer sessions.

## **LUNCH BREAK**

Usually there is a 30-minute lunch break between the morning and afternoon sessions. Sometimes this can be longer or shorter dependent upon the session end and start times.

A hot and/or/or cold lunch with soft drinks and water is provided for you and will be in the Shane Gould room when you come off pool deck.

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## **MARCH ON TO POOL DECK**

At most Swimming NSW conducted meets the technical officials will march onto the pool deck. Officials will line up in the corridor outside the Shane Gould room in their respective order.

Technical officials will move to their designated positions and remain standing. The Announcer will introduce the Referees and Starters for the session and then will ask the technical officials to be seated.

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## **BASIC POOL PROTOCOL**

**Please click here to access our protocols policy**

**Inspector of Turns at the Turn end of the pool** - if you have a swimmer - will all stand together when the lead swimmer is 15m from the turning end of the pool. They will ensure that the swimmer complies with the relevant rules for turning, commencing from the beginning of the last arm stroke before touching and ending with the completion of the first arm stroke after turning. All Inspector of Turns shall remain standing until the last swimmer has passed the 15m mark on the return of their last lap unless they have an infraction to report to the Chief Inspector of Turns or the Referee.

**Judges of Stroke** - shall stand on the long whistle from the Referee inviting all swimmers to take up their starting positions. They may be required to drop the "false start" and ensure that swimmers comply with the 15m submerged requirements as directed by the Referee. They will cover the length of the pool on both sides and ensure the rules for the relevant strokes are observed. They will also observe the finishes and turns to assist the Inspector of Turns. They are to report immediately any infractions observed directly to the Referees.

The Referee of the session should instruct the Judges of Strokes whether and when they are to sit or stand for Freestyle events. The usual instruction for this is that all Judges of Strokes may be seated after the last swimmer has passed the 65m mark for both Long Course and Short Course meets for events of 400m and longer. If you are not instructed, please ask the Referee what protocol he/she would like you to observe.

**Starters** - are to be seated between heats of their respective events.

## **LEAVING POOL DECK AT THE END OF THE SESSION**

All technical officials are to remain seated at the conclusion of the session until instructed to leave pool deck.

There may be from time to time a Swim Off situation or a Time Trial event not scheduled in the program. The Referee or your Chief may ask you to remain on pool deck to assist with these swims.

Please ensure that you take all rubbish with you when leaving the deck and place in the rubbish bins on the side of the pool or in the Officials room. Please assist us to set the example.

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Thank you for volunteering your time to help Swimming NSW conduct meets. It is most appreciated. If you have any further queries, please contact Josh Karp on [Josh.Karp@nsw.swimming.org.au](mailto:Josh.Karp@nsw.swimming.org.au) or call the office on (02) 9763 5833.